



**MEETING:** LCOG BUDGET COMMITTEE

Mark Shrives	Sharon Hobart-Hardin
Joann Ernst	Tony McCown
Jon Hiltbrand	Sherry Duerst-Higgins

**DATE:** Thursday, April 14, 2011

**TIME:** 5:30 p.m.

**LOCATION:** Lane Council of Governments Main Office  
Park Place Building  
Buford Meeting Room, Fifth Floor  
859 Willamette, Suite 500  
Eugene, Oregon

**CONTACT:** George Kloeppe, 682-4395

## A G E N D A

**1. CALL TO ORDER AND APPROVAL OF MAY 13, 2010 MEETING MINUTES**

Minutes of last year's Budget Committee meeting in May are attached. In the absence of Budget Committee Chair Greg James, it is suggested that Committee member Tony McCown, convene the meeting and seek approval of the Minutes.

**2. ELECTION OF BUDGET COMMITTEE OFFICERS**

The law under which LCOG's annual budget is prepared and approved requires that the Budget Committee annually elect a chairperson and a secretary. It is suggested that Tony McCown seek nominations and conduct the election for Chair. The newly elected Committee Chair could then assume the presiding officer's duties, beginning with a call for nominations and election of the secretary for 2011-2012.

### **3. BUDGET BACKGROUND AND TRENDS**

Under this item, staff will provide an overview of the budgetary situation. Attached is a copy of the proposed *Revised Budget* for fiscal year 2010-11. In addition to being the primary subject of the next agenda item, it will serve as a useful reference for a presentation by Associate Director Bob Swank. Materials will be provided to reflect the overall pattern of which the LCOG annual budget is a part.

### **4. RECOMMENDED 2010-2011 REVISED BUDGET**

The *Work Program and Budget* for the current fiscal year was adopted by the Budget Committee and the Board of Directors nine months ago. As in previous years, a budget revision to capture the subsequent changes of both obligations and revenue is appropriate. Attention is particularly directed to the Executive Director's Comment and Recommendation, beginning on page 1. It offers a summary of the most significant changes that have impacted the agency's revenue and expense picture. The Committee is encouraged to review and, as necessary, revise, this document. Formal Board action on the *Revised Budget* is scheduled for April 28. Under this item, the staff will be available to respond to questions that members of the Committee may have. A motion to recommend that the Board of Directors adopt the *Revised Budget* would be in order.

### **5. PROPOSED FISCAL YEAR 2011-12 WORK PROGRAM AND BUDGET**

Under this item, the proposed budget document covering the fiscal year that will begin July 1 will be presented. Staff will highlight the primary changes from the *Revised Budget* for current fiscal year, which was the subject of the previous agenda item. The Committee's review and consideration of this proposal will be continued to its May 12 meeting, at which time the budget for next year, as may be modified by the Committee, should be approved by motion and submitted to the Board of Directors. The Board will receive a copy of the Approved FY 2011-12 Budget following the Committee's May meeting. In June, the Board will conduct a public hearing and adopt the budget by the approval of Resolution 2011-2.

### **6. PUBLIC INPUT**

Although this is not a public hearing, the Committee is advised to consider any public input in its deliberations. Under this agenda item, members of the public who are present can be invited to make comments to the Committee.

### **7. ADJOURNMENT**

**Next meeting scheduled for Thursday, May 12, at 5:30**