

MINUTES
LANE COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS

Lane Council of Governments
Buford Room
859 Willamette, 5th Floor
Eugene, OR 97401

December 9, 2010 - 6:00 P.M.

VOTING MEMBERS

Present

Director Chris Pryor (Eugene), Chair	Board Member Al King (School District 19)
Mayor Phil Brubaker (Florence)	Board Member Alan Laisure (School District 52)
Councilor Darrell Carman (Veneta)	Councilor Tom Munroe (Cottage Grove)
Commissioner Rich Cunningham (EWEB)	Board Member Steve Recca (Fern Ridge Library District)
Board Member Sherry Duerst-Higgins (Lane ESD)	Commissioner Bill Tanner (EPUD)
Councilor Glenn Fortune (Oakridge)	Mayor Judy Volta (Coburg)
Councilor Bill George (Lowell)	Board Member Mary Walston (School District 4J)
Board Member Greg James (Willamalane)	

Absent

City of Creswell Representative	Western Lane Ambulance District Representative
Junction City Representative	Lane Library District Representative
City of Springfield Representative	Siuslaw Rural Fire District Representative
City of Westfir Representative	River Road Parks District Representative
Lane County Representative	Port of Siuslaw Representative
School District 68 (McKenzie) Representative	Lane Community College Representative

NON-VOTING MEMBERS

Board Member Mike Dubick (LTD)

STATE ELECTED OFFICIALS

None

GUESTS

Forrest Arnold

LCOG STAFF

George Kloeppel, Steve Dignam, Marie Iverson, Kay Metzger, Ann Mortenson, Andrea Riner, Bob Swank, Paula Taylor, Byron Vanderpool

1. CALL TO ORDER – ROLL CALL

Chairperson Chris Pryor called the meeting of the Lane Council of Governments (LCOG) Board of Directors to order at 6:05 p.m. He noted that a quorum was present. He welcomed new member representatives and expressed appreciation to those who had completed their service. He invited representatives to share the “main thing going on” in their jurisdiction.

Chairperson Pryor determined that there were no requests to change the Agenda and no one present wishing to make a public comment.

2. REPORTS

A. Chair and Executive Committee

Chairperson Pryor referred to Agenda support material entitled “Report of the Executive Committee” and offered to answer questions about it.

B. Advisory Councils

Executive Director George Kloeppel referred to Agenda support material entitled “Advisory Council Reports” and commented on information it contained about the Metropolitan Policy Committee, Senior Services Advisory Council, Disability Services Advisory Council, and Lane Economic Committee.

C. Executive Director

Mr. Kloeppel referred to Agenda support material entitled “Comments from the Executive Director” and reviewed information it contained about meetings of the Board, honors received by staff, LCOG staff facilitation of the Oregon Planning Institute and Oregon Metropolitan Planning Organization Consortium Climate Summit, staff participation in Leadership Eugene-Springfield, and staff support of the United Way and EarthShare campaigns. He solicited invitations from member jurisdictions to host Board meetings.

D. Financial Statements and Audit Report

Chairperson Pryor stated that consideration of the 2009-10 Financial Statements and Audit Report would be postponed until the arrival of the Auditor.

E. Central Lane Metropolitan Planning Organization

Eugene City Councilor and Chairperson of the Central Lane Metropolitan Planning Organization (MPO) Alan Zelenka referred to Agenda support material entitled “MPO Annual Report to the LCOG Board of Directors.” He reviewed highlights of 2010 it contained – adoption of the Metropolitan Transportation Improvement Program, approval of the Surface Transportation Program-Urban, and receiving funding from the U.S. Department of Housing and Urban Development SART Communities Project.

Mr. Zelenka reviewed MPO interagency coordination projects, updated goals and objectives of the current Regional Transportation Plan, and formation of the Lane County Area Commission on Transportation. He reviewed transportation infrastructure improvement projects and other special projects completed during the year. He described how the MPO provided a forum for cooperative transportation decision making in the region, citizen involvement in its work, and its ongoing advocacy efforts.

3. CONSENT AGENDA

Chairperson Pryor noted that the Consent Agenda included acceptance of the minutes of the September 3, 2010, Board meeting; approval of the FY 2011-12 Budget Assumptions and Process; acceptance of the First Quarter Financial Report; and approval of Senior Meals Advisory Committee Appointments.

Chairperson Pryor reported that Mike Dubick had requested that the minutes be changed, as follows:

~~A reaction should be sought to changing the stipulation that lottery funds can not be used~~
Solicit support of the Board for using lottery funds to fulfill 20 percent matching funds requirements for federal grants (Dubick)

Chairperson Pryor determined that there were no objections to the requests and the minutes were amended.

Board Member Sherry Duerst-Higgins moved, seconded by Board Member Al King, to adopt the Consent Agenda, as amended. The motion was adopted unanimously, 12:0, Commissioner Rich Cunningham and Councilor Glenn Fortune having not yet joined the meeting.

4. SENIOR AND DISABLED SERVICES

Senior and Disabled Services Director Kay Metzger referred to Agenda support material entitled “The Aging and Disability Resource Connection” and described the origins of a federally funded Aging and Disability Resource Center Program (ADRC) prototype being developed in Lane County.

ADRC Supervisor Marie Iverson said purposes of the program were to determine ways to reduce return visits to hospitals by recently released senior and disabled patients and to establish a system of assistance for referral to helping services. She said the goal was to create a “single point of entry” to provide Awareness, Assistance and Access.

Commissioner Cunningham and Councilor Fortune joined the meeting at 6:50 p.m.

Ms. Iverson reviewed a 24-month ADRC activities planning schedule and provided statistics of client services since its “soft opening” on April 1, 2010. She said its “formal opening” was scheduled for January 27, 2011. She described a planned marketing campaign and elements of the program still to be completed.

Members discussed the presentation – funding for continuation of the program after the expiration of the three-year federal grant, praise for the innovation and importance of the effort, its relationship to the 2-1-1 system, and its growth potential opportunities.

5. FINANCIAL STATEMENTS AND AUDIT REPORT

Mr. Kloeppe referred to Agenda support material entitled “FY 2009-10 Financial Statements and Audit Report” and reviewed information it contained. He reminded members that the complete *Annual Financial Report* was available on line and that a limited number of printed versions were also available. He described the organization of material in the report and information contained in the attachments to the support material.

Forrest Arnold, representing the accounting firm of Jones & Roth which had conducted the audit of LCOG financial records, reviewed federal and state requirements for audits. He outlined the six-month audit process and described the involvement of LCOG staff and the Audit Committee.

Board Member Greg James stated that was chairperson of the 2010 Audit Committee with members Mayor Phil Brubaker, and Mayor Judy Volta. He noted that reports issued by Jones & Roth described the audit of LCOG financial records as “unqualified,” the highest rating possible. He noted

that a “Significant Deficiency in Internal Control” had been identified in that an individual had not been designated as responsible for monitoring federal programs. He said the Committee had been informed that the missing assignment had been corrected.

Board Member Al King suggested that the responsibilities of the Audit Committee were such that it warranted establishing it as a Standing Committee of the Board. Chairperson Pryor said he would bring the proposal to the Executive Committee for consideration.

Commissioner Cunningham moved, seconded by Board Member Steve Recca, to accept the audit of the FY 2009-10 Lane Council of Governments financial records. The motion was adopted unanimously, 14:0.

5. EXECUTIVE MANAGEMENT AND ADMINISTRATION

A. Regional Voice

Chairperson Pryor referred to Agenda support material entitled “Regional Voice Positions.” He reminded members of its development. He explained a letter proposed to be sent to members of the Lane County delegation to the State Legislature regarding issues to be considered in the 2011 Legislative Session.

Mr. Kloeppel reviewed the draft letter and described proposed advocacy positions:

1. Urge the State to work aggressively toward the goal of “funding equity” for Transfer Area Agencies on Aging.
2. Urge budgetary support for Oregon Project Independence.
3. Urge opposition to the State charging for local government access to the criminal justice data system, LEDS.
4. Urge support for proposed revisions of the local option levy.
5. Urge support for pre-paid cell phone tax collection for 9-1-1 fee.
6. Urge support for the local option tobacco tax.
7. Urge support for the initiation of a multi-session discussion to bring about an overhaul of the currently broken state property tax system.
8. Urge support for permitting cities to set independently a maximum number of liquor licenses that would be available within those cities.

Mr. Kloeppel invited feedback regarding the proposed letter.

Councilor Tom Munroe said he was concerned that the issue of the State using available forest resources to fund public schools more fully had not been included among the advocacy positions proposed.

Chairperson Pryor said he agreed that the issue of school funding was important and should be considered, but that he believed it was inappropriate to add new, possibly controversial concerns without their being examined carefully by the membership.

Board Member King added that it was his experience in the Legislature that before any position could be taken on forest resources, it would be necessary to obtain a full report from the State De-

partment of Forestry on its ramifications. He suggested that staff be requested to initiate obtaining such information before proposing that the issue be added for LCOG advocacy.

Mr. Kloepfel stated that most member agencies had responded to advocacy position suggestions by reporting that they were “O.K.” with some and not “having a dog in the fight” of others.

Members discussed the proposals.

Chairperson Pryor asked members to report if individual members or the governing body of their agency felt “uncomfortable” with any of the proposals. He said that such negativity would be enough for any proposal to be dropped from LCOG advocacy.

Mayor Brubaker said he did not believe LCOG should support the creation of a local tobacco tax (#6) or allowing cities to set a maximum number of liquor licenses (#8).

Board Member Recca said his Board had raised questions about the proposals to support funding equity for Transfer Agencies on Aging (#1) and budgetary support for Oregon Project Independence (#2) because sources for the funding were not identified.

Board Member King said he believed the Executive Committee could continue to advocate for funding equity for Transfer Agencies on Aging (#1) since it was an LCOG program, even if it was not identified as a Legislative advocacy priority.

Chairperson Pryor suggested that if a member agency wished to take “no position” on a proposed advocacy priority, it would not eliminate it as a priority for LCOG.

Board Member Alan Laisure said he believed it was important for the issue of funding equity for Transfer Agencies on Aging (#1) to be raised in the Legislative Session.

Mayor Volta said she supported the suggestion that if funding equity for Transfer Agencies on Aging (#1) and budgetary support for Oregon Project Independence (#2) were dropped from the letter as a legislative priority, they should continue to be raised as important for the effectiveness of LCOG programs.

Mayor Volta moved, seconded by Commissioner Cunningham, to authorize that proposed advocacy positions #3, #4, #5, and #6 be included in the letter to be sent to members of the Lane County Oregon Legislative delegation.

Board Member Laisure said he would likely abstain from voting on the motion, because his Board had been unable to reach consensus on the proposed advocacy positions.

Commissioner Cunningham suggested that final adoption of the proposed advocacy positions be postponed until they were approved by member agencies. Mr. Kloepfel replied that doing so could delay the possibility of their having an effect on Legislative actions.

Board Member King said he also felt uncomfortable in supporting the motion because his Board had not given any Agenda time to consideration of the proposed advocacy positions.

Chairperson Pryor suggested that the motion be voted upon with the understanding that the proposed letter and advocacy positions be resubmitted to governing bodies of member agencies for their feedback – acceptance, or non-objection.

Mayor Volta said that, as the maker of the motion, she would support any changes needed to make possible the suggested understanding of Chairperson Pryor. She recommended that January 1 be

set as the deadline for agency feedbacks. Commissioner Cunningham said he would continue to provide a second to the motion with the proposed understanding.

Chairperson Pryor suggested that the letter be presented to member agencies asking if “anyone has any objections.”

Mr. Kloepfel said every effort would be made to communicate the letter, the agreed upon advocacy positions, and the request for feedback to members and agency executive officers as soon as possible.

The motion, with the understanding as discussed, was adopted unanimously, 14:0.

B. Dues Rates

Mr. Kloepfel referred to Agenda support material entitled “FY 2011-12 Member Dues Rates” and explained its recommendation that the Board maintain the current basic dues structure and adjust the rates that have been in place since FY 2008-09 with a 1.15 percent increase.

Board Member King said he believed a representative of Lane County should provide input to the recommendation before the Board took action. Mr. Kloepfel replied that Lane County Commissioner Faye Stewart had participated in Executive Committee consideration of the recommendation. He noted that the Executive Committee had taken no advisory action on it and that certified population figures would be used to identify final rate amounts.

Councilor Bill George moved, seconded by Board Member King to set the LCOG 2011-12 member dues rates, as follows:

<u>Member Class</u>	<u>Rate</u>
<i>Lane County</i>	<i>0.263</i>
<i>Cities</i>	<i>0.475</i>
<i>Schools</i>	<i>0.118</i>
<i>Utilities</i>	<i>0.118</i>
<i>Special Districts</i>	<i>\$475</i>

The Motion was adopted unanimously, 13:0:1, with Councilor Monroe abstaining from voting because he said he was unfamiliar with membership dues.

C. Executive Committee Appointments

Chairperson Pryor stated that he recommended that he, Vice Chairperson Volta, Commissioner Stewart, Board Member Duerst-Higgins, Board Member Tony McCown, and Mayor Brubaker, serve as the 2011 Executive Committee.

Board Member Mary Walston moved, seconded by Board Member Laisure, to accept the nominations of Chairperson as members of the 2011 Executive Committee. The motion was adopted unanimously, 14:0.

Councilor George, seconded by Board Members Duerst-Higgins, nominated Board Member King to serve on the 2011 Executive Committee.

Board Member King, seconded by Mayor Brubaker, nominated Board Member Jim Torrey to serve on the 2011 Executive Committee.

Chairperson Pryor determined that there were no further nominations and that Board Member King and Board Member Torrey were elected by consensus to serve on the 2011 Executive Committee.

6. GOVERNMENT SERVICES

Chairperson Pryor referred to Agenda support material entitled “Non-Metro City Member of LEC.” He reviewed the background it provided for appointing a Board representative member of the Lane Economic Committee.

Mayor Brubaker moved, seconded by Board Member Duerst-Higgins, to appoint Mayor Don Hampton as the Board representative on the Lane Economic Committee. The motion was adopted unanimously, 14:0.

LCOG Program Manager Steve Dignam referred to Agenda support material entitled “Approval of Top Five Economic Development Strategies” and explained the value of identifying the most important strategies as identified by the Lane Economic Committee.

Board Member Duerst-Higgins moved, seconded by Board Member Recca, to endorse the economic development strategies identified by the Lane Economic Committee. The motion was adopted unanimously, 14:0.

7. INFORMATION ITEMS

Chairperson Pryor referred to Agenda support material regarding the January 27, 2011, LCOG Appreciation Dinner, formation of the Lane Area Commission on Transportation, and development of a request for information to assist LCOG in the development of a comprehensive Communications Plan. Mr. Kloepfel stated that additional information regarding development of the Communications Plan would be provided to the Board at a later date.

The meeting adjourned at 8:15 p.m.

(Recorded by Dan Lindstrom)