

# Agenda Item Number 4.

## Report of the Executive Committee

**Presenter:** George Kloeppe

**Action Recommended:** None. Information Only

**Meeting Notes:**

**Meeting of May 13, 2010**

The LCOG Executive Committee was called to order at 6:00 p.m. on Thursday, May 13, by Board Chair Chris Pryor in the LCOG Park Place Office in Eugene. Members present were:

Willamalane P&R District Director Greg James  
Coburg Mayor Judy Volta  
Lowell Mayor Warren Weathers  
Eugene Councilor Chris Pryor  
LCC Board Member Tony McCown  
Lane ESD Board Member Sherry Duerst-Higgins

Staff members attending included Bob Swank, Byron Vanderpool, Kay Metzger, Jamon Kent, Ann Mortenson and George Kloeppe. Also present was Alex Cuyler, Lane County. The Committee considered:

**June 24 Board of Directors Meeting Topics**

George Kloeppe circulated a preliminary listing of topics expected to be included on the Board's June 24 agenda. While further discussion of the Climate of Prosperity recommendations was expected to utilize a significant amount of time at the June meeting, it was noted that the Board would also be considering the FY 2010-11 Work Program and Budget at this meeting. Likewise, the recommended Area Plan Update (Senior and Disabled Services) was slated for Board action in June. Also on the list were the confirmation of the Chair's appointments to a Nominating Committee, the rescheduling of the Board's September meeting and informational reports on "2-1-1" by representatives of United Way and Metro Television by LCOG staff. With the final agenda was not to be published for over a month, other informational reports (if only in writing) were anticipated. Among them, the FY 2010-11 S&DS service contracts, a report on the results of the agency's collective bargaining process, a report on the formation of a Lane ACT, and an Oregon Planning Institute report.

## Climate of Prosperity Project

Noting that the LCOG Board had received the Task Force report in April and had identified at least five of the recommendations as appropriate for Executive Committee consideration, Kloepfel referenced background statements related to: the “2-1-1” information and referral system, the “Regional Voice” proposal, a proposal to strengthen and focus the Lane Economic Committee, a proposal to add rural representation to the County Human Services Commission, and an LCOG public information officer proposal. Further exposition of the Committee’s treatment of these issues is provided in the related Board AIS.

- It was agreed to invite a presentation for the Board in June of the proposed “2-1-1” system.
- Alex Cuyler, intergovernmental relations director for Lane County, discussed with the Committee the advantages and possible pitfalls of the proposed “Regional Voice” program. Recognizing that there would inevitably be issues before the Legislature for which regional agreement was not possible, it was also felt that, on those topics where there existed concurrence, a common statement of position by the member governments would be powerful. The Committee asked staff to work with the IGR staff members of the larger jurisdictions to identify 2-4 high level issues that could be discussed by the Board in June. The Committee also endorsed the recommendation that the Lane County legislative delegation be invited to attend the September meeting of the Board.
- Regarding the Task Force proposals for strengthening and focusing the work of the Lane Economic Committee (LEC), the Executive Committee requested staff to provide copies of the existing LEC Bylaws and suggested that Mecham and Dignam to draft possible amendments that would give the Committee a clearer charge and potential elected official membership. The recommendations were to be discussed by the LEC at its May 17 meeting and brought back to the Executive Committee in June.
- The Climate of Prosperity Task Force (and its subcommittee addressing human services coordination) had recommended that the Lane County Human Services Commission (HSC) be expanded by the addition of “rural” representatives. The Executive Committee acknowledged that the HSC, managed by the County’s Department of Health and Human Services, administered substantial resources—supporting some 65 local human services programs—and that its membership currently reflected the large metro jurisdictions that contributed money to the fund. The Committee asked that staff inquire of Commissioner Stewart and Steve Manela to obtain their views on the proposition of adding rural representation. The issue was to be brought back to the Executive Committee in June.
- The communications subcommittee of the Task Force had recommended the creation of a public information program and a public information officer position within the LCOG organization. Kloepfel noted that the specific desired outcomes of such an initiative should be discussed, so that possible administrative changes (including the possible addition of the suggested PIO) could be assessed. The Committee expressed concerns that member agencies (staff and elected officials) were not aware of LCOG’s services. A

single point-of-contact within the COG was considered desirable, as was a mechanism for the membership to learn what other jurisdictions are doing. It was felt that a means of accessing meeting information in a single place would be useful, and that a “3-1-1” region-wide information system was noted as desirable. Committee members expressed the belief that LCOG has done a poor job of “marketing itself,” and was not keeping up with communication technologies that were increasingly used by the member governments and the public. It was noted that the identified shortcomings and desired outcomes were valuable information for the staff and that strategies for improvement should be discussed further by the Committee. Executive Committee members asked that more time be allocated to the exploration of this topic at the Committee’s June 10 meeting and that information summarizing the issues and focusing on the desired outcomes and approaches be sent in advance.

### **Letter to Lane County Legislative Delegation, GHG Planning**

George Kloeppel circulated copies of a draft letter that, with the Committee’s approval, would be sent to the individual members of Lane County’s delegation to the State Legislature. The proposed letter, designed to include an attached copy of an April 8 letter from MPC Chair Alan Zelenka to the chairs of the OTC and LCDC, expressed support for the Central Lane MPO’s willingness to conduct pilot project planning for green house gas reduction in the transportation planning program. Like Councilor Zelenka’s letter to the commission chairs, the proposed LCOG letter to the delegation both stressed the COG’s willingness to be on the “leading edge” of such planning to reduce green house gas emissions and the imperative of adequate funding to support such an effort. By consensus, the Committee expressed its support for the letter—authorizing Chris Pryor to sign.

### **FY 2010-11 Work Program and Budget**

LCOG’s Budget Committee had held its second meeting immediately prior to the Executive Committee meeting. Budget Committee Chair Greg James reported that the Work Program & Budget for the coming fiscal year had been approved by the Committee and would be submitted to the Board of Directors for public hearing and adoption at the June 24 meeting. Kloeppel noted that the approved budget totaled \$33,372,033, an increase of approximately \$2.7 million over the current year’s budget. Most of the change was attributable to the substantial BTOP grant, and the anticipated staff size and capacity of the organization would be little changed from the current levels, he reported. No action was required.

### **Business Analysis of Agency-Owned Real Estate**

At its April meeting, the Committee had requested a P&L report on the agency’s three office buildings—the Park Place and Schaefers Buildings in Eugene and the ODOT Building in Springfield. Associate Director Bob Swank presented reports of revenues and expenses for each, and noted that all have “consistent expenses” in most categories. Each of the three has commercial leases in place and the two Eugene facilities also house LCOG staff. In summary, Swank reported that all three require some cash on an annual basis, but “they all increase in

equity each year.” The Committee discussed and asked questions about the information presented. No action was required.

### **Lane Area Commission on Transportation**

Staff reported on the work of the Forum for an Area Commission on Transportation in Lane County (FACT-LC). The Forum, a group of stakeholders and likely members of a LACT, had held four meetings and had developed proposed bylaws for an ACT, utilizing a consensus-based decision-making model. The proposed bylaws had been presented to the Board of Commissioners on April 27, and individual Commissioners had expressed “concerns.” A member, endorsed by fourteen members of the FACT-LC, was prepared for presentation to the Commissioners (delivered May 17). In it, the Forum members responded to the Commissioners’ concerns, explaining the process by which agreement was reached on key issues. It was noted that the Board of Commissioners’ consideration of the proposal will be in early June, with subsequent submission to the Oregon Transportation Commission for approval and “chartering.” No action was required.

### **Economic Development District Meeting**

The Committee was informed that the four-county economic development district would sponsor a forum in Albany on Wednesday, June 2, beginning at 9:00 a.m. The event, “Building our Future Economy,” will feature an address by Congressman Peter DeFazio, a presentation about “innovational advantages” of the area by representatives of the UO and OSU, a presentation of the draft Comprehensive Economic Development Strategy (CEDS), and an exploration of projects for possible inclusion in the updated CEDS. Committee members, Board members and members of the Lane Economic Committee are being invited to attend the Forum. No action was required.

### **Meeting of June 10, 2010**

The LCOG Executive Committee was called to order at 5:30 p.m. on Thursday, June 10, by Board Chair Chris Pryor in the LCOG Park Place Office in Eugene. Members present were:

Willamalane P&R District Director Greg James  
Coburg Mayor Judy Volta  
Lowell Mayor Warren Weathers  
Eugene Councilor Chris Pryor  
Lane ESD Board Member Sherry Duerst-Higgins  
Florence Mayor Phil Brubaker (via telephone)

Staff members attending included Bob Swank, Byron Vanderpool, Patti Little, Jamon Kent, Ann Mortenson and George Kloeppe.

The Committee considered:

## **June 24 Board Meeting Agenda**

The Executive Committee was handed a draft of the June 24 Board meeting agenda. The group recommended the following changes to the agenda:

- Move the “Nominating Committee Appointments” from the consent agenda to the section on Executive Management. Chair Pryor could then solicit board members interested in serving in a leadership capacity to contact a member of the Nominating Committee – Greg James, Don Hampton, and Phil Brubaker.
- Move the “2-1-1 Report” ahead of the *Climate of Prosperity* discussion and list it as an action item to consider the report and provide direction to staff.

## **Climate of Prosperity Follow-up Report & Recommendation to Board**

“Regional Voice”: The Committee confirmed that the legislative delegation be invited to participate at the September Board meeting. The group discussed a process to quickly select a few local issues from the many State-wide issues on which the Board can successfully act.

Lane Economic Committee (LEC): The Committee discussed the possibility of broadening the membership of the LEC to include representatives from 3-4 municipal jurisdictions with one representing Eugene or Springfield. The Committee requested a review of the 15-member LEC membership and how the representatives are selected.

Lane County Human Services Commission (HSC): Staff reported that the HSC was asked to broaden its representation to include the rural sector. Having heard that the HSC is developing a different strategy, the Committee requested a presentation from the HSC to determine future action.

Communication: Discussion was held regarding how to shape the communication piece to ensure a meaningful discussion by the Board. Board Member James distributed background material and a sample job description as a means to develop and define outcomes. Given the complexity of establishing outcomes, Chair Pryor suggested that a special Executive Committee meeting be held in August to work on this issue.

## **September Meeting Date Change**

Staff reported that the September 23 Board date posed a possible conflict with the League of Oregon Cities Annual Conference and suggested that the meeting be moved to September 30. The Committee approved the recommended change and to place it on the Consent Agenda for the June meeting.

## **Senior Services Advisory Council (SSAC) Appointments**

Referring to the attached memo listing the SSAC membership appointments, *Chair Chris Pryor moved, seconded by Sherry Duerst-Higgins, to approve the appointments and place the recommendations on the Consent Calendar for the June meeting. Motion carried.*

## **S&DS Area Plan Update for FY 2010-11**

Referring to the attached memo on the Area Plan Update, *Mayor Judy Volta moved, seconded by Greg James, that the S&DS Area Plan Update for FY 2010-11 be approved and placed on the Board's Consent Calendar for the June meeting. Motion carried.*

The Committee also received the list of S&DS contracts for 2011-12 by staff member Patti Little.

## **Collective Bargaining Agreements**

Bob Swank reported that SEIU had tentatively agreed on a 1 percent COLA increase along with a \$200 increase in the employer-funded HRA. He stated that the EA is scheduled to meet next Wednesday to finalize their agreement.

## **Deferred COLA for Directors**

George Kloeppe provided a review of last year's agreement where directors would not receive a COLA or step increases. Kloeppe requested that the 2.75 percent COLA be given this year to realign the salary structure. *The Committee consentually agreed to the increase.*

## **Information/Discussion Items**

- *County-wide Library Service:* it was determined that the timing was too soon to discuss this item.
- *FY 2010-11 Work Program & Budget:* this item is on the June agenda to hold a public hearing and adopt the resolution.
- *Lane Area Commission on Transportation:* Byron Vanderpool stated that the next meeting will be held on June 23<sup>rd</sup>.