



January 13, 2007

To: LCOG Executive Committee
From: Bob Swank
Subject: Request for Proposals for Audit Services
Action Requested: Discuss RFP Document and Process

Background

The RFP document for audit services is available. The Executive Committee needs to finalize the membership on the Audit Committee. The RFP schedule follows:

Advertise/issue request for proposals	January 19, 2007
Solicitation protests due by 2 p.m.	January 26, 2007
Final proposals due by 2 p.m.	February 9, 2007
Proposals evaluated	February 16, 2007
Interviews	February 21 - 28, 2007
Selection decision by Committee	March 2, 2007
Notice of intent to award by	March 5, 2007
Contract signed by	March 14, 2007
Introductory meeting with auditor	May 2, 2007