

**MEETING:** LCOG Executive Committee

**DATE:** Thursday, March 17, 2005

**TIME:** 5:30 p.m.

**LOCATION:** LCOG Main Office  
Wells Fargo Office Building  
Fourth Floor Small Conference Room  
99 East Broadway, Suite 400  
Eugene, Oregon

**CONTACT:** George Kloeppe, 682-4395

## **AGENDA**

### **ITEMS IN SUPPORT OF THE BOARD OF DIRECTORS**

1. **April 28 Board of Directors Agenda**

A listing of potential topics for consideration at the Board meeting in April can be discussed. The final agenda will not be distributed until April 21, so the Committee's input regarding content and order would be timely. The focus area for February will be education and life-long learning, and the Committee's guidance on that item will be particularly appreciated.

2. **July 28 Goal Setting Session**

As a reminder, the following was the summary report of the Committee's discussion of this subject last month.

*The Committee discussed the Board's July 28 Goal-Setting Session in Cottage Grove. It was agreed that a 6:00 to 9:00 timeframe, with a dinner, would be appropriate, and that the previous goals should be highlighted and progress reported. It was suggested that either an "outside" or staff facilitator could be used and that, in addition to a review of past goals and identification of new goals, the Board should be asked to decide upon the priority topics for consideration at the five remaining meetings of the fiscal year.*

Does this summary reflect the Committee's intent and strategy for the Goal-Setting Session? Discussion.

**3. Budget Committee Appointment**

Although a function previously performed by the full Board of Directors, the appointment of the Budget Committee is now a task that rests with the Executive Committee. Recall that the Budget Committee has six members—three citizens, appointed to staggered three-year terms, and three members of the Board, appointed for one-year terms. The citizen position that is open this year is one that Marion Esty has filled. Two applications have been submitted in response to our advertising and are attached for your consideration. The Committee is asked to appoint one citizen member and, also, to appoint three Board members to serve on the 2005 Budget Committee.

**ADMINISTRATION AND MANAGEMENT ITEMS**

**4. Contracting Policy and Procedures**

Attached is a Board item cover sheet from Bob Swank summarizing recommended changes in LCOG's Contracting Policy. The substantive material will be available for the Committee's review at the meeting, and it is hoped that a "do pass" recommendation to the Board can be made. With the Committee's affirmative recommendation, the item can be considered by the Board as a part of the Consent Agenda in April.

**5. Executive Director Performance Review**

Ann Mortenson's February 25 email message to Committee members outlined the proposed process for the biennial review of George Kloeppe's performance as Executive Director. The Committee is asked to provide direction to Ann with respect to the process and the types of questions that should be asked as a part of the Performance Review. Also, referring to George Kloeppe's memo to the Committee prior to last month's meeting, one of the three suggestions offered was not addressed by the Committee: Whether to ask the Executive for a "self-evaluation that ties to the goals that were established by the Board in late 2003..." The Committee's direction on this is sought.

## **INFORMATION ITEMS**

### **6. Revised FY 2004-05 Budget**

The Budget Committee to be appointed under item 3 will be meeting next month to start work on the next year's budget and to deal with the proposed *Revised Budget* for the current year. That Committee's recommendation will be presented to the Board for action at the next meeting, April 28. Under this item, staff will share the current proposal for your information.

### **7. Senior & Disabled Services Legislative Issues, Status Report**

The 2005 Legislative Session is important to LCOG in a number of ways, but none more than in our S&DS arena. The attached report from Ted Stevens, "Senior and Disabled Services Legislative Priorities..." was developed for the March 12 Legislative Briefing that was held for our delegation.

### **8. MPO Summit III, March 2-3**

Elected and appointed representatives of the state's six metropolitan planning organizations held a third meeting earlier this month in Salem. The "Summit" was geared around the Legislature and we were given time to make presentations to both the House and the Senate Transportation Committees. Also, a special meeting was held with Rep. Greg Smith, Chair of the Transportation and Economic Development subcommittee of Ways and Means. ODOT director, Bruce Warner, met with the group (reviewing the department's proposed amendments to SB 71, Connect Oregon), as did Chris Warner, legislative director for the Governor. The six MPO's are in the process of forming an "alliance" that will be known as the Oregon MPO Consortium. On behalf of the Central Lane MPO (LCOG), the Metropolitan Policy Committee will represent our interests. Each of the six organizations will have two voting representatives on the Consortium. This new association is important, both because of the substantial amount of funding involved and because (politically speaking) nearly 60 percent of Oregon's population lives within the MPOs. Staff will continue to report back to the Executive Committee (and as appropriate, the Board) regarding the Consortium's work.