



EXECUTIVE COMMITTEE MEETING AGENDA

Date: Thursday, May 12, 2011
Time: 6:30 p.m. <<<<<-----NOTE TIME—Follows Budget Cmte. Mtg.
Location: Lane Council of Governments
Park Place Building, 859 Willamette Eugene, 5th Floor
Contact: George Kloeppel, (541) 682-4395

* Denotes Packet Attachment

Items in Support of the Board of Directors

1. June 23 Board Meeting

Handout

A preliminary listing of agenda topics for the Board of Directors' June meeting will be distributed for discussion. LCOG will be hosted by EWEB. Additional topics can be added to the list, as Committee members see fit.

2. Agency Communications Plan

A substantial item on the June Board meeting will be the agency Communications Plan. The Executive Committee will preview the Plan with Cathy Hamilton, LCOG's Communications Plan consultant, at its June 9 meeting. However, this month, the Committee is urged to reflect on the Board's discussion of this subject in April and to provide any additional guidance or direction that seems appropriate. As a reminder, the development of the Plan is a very participatory enterprise, and it is expected that the good information and opinion that has been shared with Ms. Hamilton will yield a final document that can be comfortably acted upon in June. The document will certainly include action steps that will likely need to be prioritized—perhaps by the Executive Committee—for attention in the short term.

3. FY 2011-12 Work Program & Budget

Handout

Immediately prior to the meeting, the Budget Committee will have done its work with the budget for the coming year. The schedule calls for the "approved" budget to be sent to all Board members (not receiving it as Committee members) in order to allow time for review prior to the public hearing and formal adoption by the Board in June. Under this item, the approved budget for FY 2011-12 will be distributed, briefly described and discussed. The Executive Committee will also have its June meeting (two weeks before the Board meeting to seek clarifications or answers to questions.

4.* Suggested Donation Policy for Senior Meals and Meals on Wheels, Endorse

See Meals Program Manager Sandy Karsten's attached memorandum. The Senior Services Advisory Council is recommending a modification in the suggested contribution from Meals Program participants. The Committee is advised to consider the recommendation and, as appropriate, endorse it. With the Committee's endorsement, the issue will be placed on the Consent Agenda at the Board's June 9 meeting.

5.* FY 2011-12 Area Plan on Aging and Disability Services, Endorse

As with the previous item, the annual component of the four-year Area Plan on Aging and Disability Services comes to the Committee with the recommendation of the Senior Services Advisory Council. See attached memorandum from Senior Services Advisory Council and Summary of Proposed 2011-2012 Component of the Area Plan. With the Committee's endorsement, the Plan Update would be placed on the Board's Consent agenda for June 9.

Information Items

6. A Quick Report of the Broadband Project Procurements

As has been discussed previously, the BTOP grant-funded broadband project has and will have a lot of contractual relationships. The four "sole source" contracts that you approved (EWEB, SUB, Douglas Fastnet and CoastCom) are nearly finished and the lease agreements with these entities are also in process. LCOG is working with the UO to provide consulting and installation on the Eugene to K Falls system. The UO will be the operator of the optical backbone, in exchange for use of the system for UO purposes. LCOG has provided drafts of this contract and the University is working out language issues. LCOG released an invitation to bid at the end of April for a handful of small projects in Eugene and Coburg (the City's interconnection site on Pearl Street, LCC Wildish, Fairgrounds, Coburg City Hall, and HACA Parkview Terrace. The City of Cottage Grove will go to a release-to-bid within weeks. Next will be Oakridge. It is likely that Veneta, Junction City and Lowell will go out to bid in the fall. The interconnection site (LCOG's Park Place Building) bid document is close to release and bids will be returned approximately June 1. Finally, as has been noted, the nationwide grant activity may cause problems with the availability of fiber optic cable. But that is yet to be seen.

7. Lane ACT, Full Composition

The Lane ACT will have met the evening before the Executive Committee meeting and is expected to have named the balance of the citizen appointees. Under this item, a report can be made as the composition of the ACT.

Next Executive Committee Meeting: June 9, 2011 at 5:30 p.m. As in past years, it is expected that the July and August Executive Committee meetings will not be required. Staff will work with the Chair to determine if something requires the Committee to meet during those coveted vacation months.