

**MEETING:** LCOG Executive Committee

**DATE:** Wednesday, May 14, 2003 ← **Note Date & Time**

**TIME:** 6:30 p.m. (Immediately following LCOG Budget Committee Meeting in the same location)

**LOCATION:** LCOG Main Office  
Wells Fargo Office Building  
Fourth Floor Small Conference Room  
99 East Broadway, Suite 400  
Eugene, Oregon

**CONTACT:** George Kloeppe, 682-4395

## **AGENDA**

**1. Review of May 22 Board of Directors Agenda**

The agenda and background materials for the Board's May 22 meeting at the Bethel School District's Kalapuya High School will be available for review by the Committee.

**2. Information Items**

**3. Goal-Setting Session for the Board of Directors**

As reported to the Board last month, Laurie Swanson-Gribskov has been retained to assist with the July 24 LCOG Board Goal Setting Session. Laurie will be present to discuss the event with the Committee under this agenda item.

**4. Fiscal Year 2003-04 Work Program and Budget**

The LCOG Budget Committee will have held two meetings to review the budget portion of the Work Program/Budget for the coming year. The document is expected to be submitted to the Board this month and is scheduled for adoptive action on June 26. Executive Committee members

received the proposed Work Program/Budget in early April. Under this agenda item, comments and suggestions regarding the proposed work program portion are encouraged.

**5. S&DS Staff Cut-Backs**

The continuing budget-setting process by the State Legislature has not yielded a definitive “bottom line” for our Senior and Disabled Services Division for the coming fiscal year. However, as was reported to the Board at last month’s meeting, it is clear that programs and services will be substantially cut back, as will the resources available to support the division staff. This month, planning is underway to implement a significant staff reduction. The process is a difficult and unpleasant one; but it is essential that the agency not only “live within its means” but structure itself to maximize service to citizens with the limited resources expected to be available. Under this item, a report will be made and discussion invited regarding the service and staffing reductions.

**6. Executive Director Performance Review**

The biennial review of George Kloeppe’s performance as Executive Director was discussed by the Committee in March. Jerry Miller has solicited input from the senior management staff and from members of the Board of Directors, and Kloeppe provided the Committee with a self-evaluation (April 15). Under this item, a summary of the conclusions reached can be discussed and shared with Kloeppe. It is expected that the Chair will make a report and recommendation to the Board of Directors at either the May or June meeting.

**7. Reaffirmation of LCOG Policy on Advocacy**

At last month’s Board meeting, the agency’s policy regarding advocacy to other levels of government was discussed. There was broad agreement by the Board that the standards and procedures used in the past for authorizing an “LCOG position” were appropriate. It seemed wise to capture the Board’s agreement about those standards and procedures in the form of a resolution. Attached for the review of the Committee is a draft resolution, which could be considered by the Board at its May 22 meeting. The Committee’s recommendation in this regard would be welcome.

**8. Other**