



## MEETING NOTICE

**MEETING:** LCOG Executive Committee

**DATE:** Thursday, June 14, 2007

**TIME:** 5:30 p.m.

**LOCATION:** Lane Council of Governments Main Office  
Wells Fargo Bank Building  
Fourth Floor Small Conference Room  
99 East Broadway, Suite 400  
Eugene, Oregon

**CONTACT:** George Kloeppe, 682-4395

## AGENDA

### ITEMS IN SUPPORT OF THE BOARD OF DIRECTORS

1. **June Board Agenda**

The mailing for the LCOG Board meeting of June 28 will go out on the 21st. A draft of that agenda will be available for the Committee's review under this agenda item. Since there is yet a week to go prior to mailing, additions or deletions can be made. As a reminder, the special discussion topic this month is "regional transportation," and members of the Metropolitan Policy Committee will be invited to attend.

2. **Biennial Performance Review of Executive Director**

According to the schedule, approved in February, Board Chair Patrick Lanning and George Kloeppe will have met with the consultant on June 12 to review the data received from the "360 Degree" solicitation and

Kloeppel's self-evaluation. Under this item, the Committee is asked to approve its summary report and recommendation for the consideration of the Board on June 28.

**3. Board Meeting Schedule and Discussion Topics**

After this month's Board meeting in Eugene, there will be only two meetings left in calendar year 2007. On Saturday, September 22, the Board will meet in Oakridge, and on Thursday, December 13, we are scheduled to meet at an as-yet unknown location. Two issues: What should be the discussion topics for the September and December meetings; and, where should the Board meet in December. On the latter point, a solicitation can be made at this month's Board meeting. But the Committee's views on this are welcome—as would be a volunteer host.

**4. Appointments to Senior Services Advisory Council**

See the attached memorandum from SDS Director Kay Metzger.

**5. Board Planning Session, Discussion**

When it was decided last year to scrub the traditional July Planning Session from the Board's calendar, it was suggested that a winter meeting (perhaps February 2008) could include some organizational visioning and the identification of regional issues (discussion topics) for further exploration. The Committee's direction on this is needed. A Committee recommendation could be transmitted to the Board this month.

**6. Competitive USDOT Grant Application, Authorization**

LCOG has been encouraged to seek a grant from the US Department of Transportation. The program title for this very limited grant opportunity is "integrated transportation and resource planning." However, what both the State DOT and the federal officials are looking for is what is being called "ecosystem-based infrastructure projects." In other words, we are looking for a path by which environmental issues are considered and resolved within (and not separate from) the context of transportation planning. The Committee is encouraged to authorize LCOG's pursuit of this. Matching resources have been committed from ODOT and the City of Veneta, and "in-kind" match is eligible, as well. See attached draft letter of support.

## **ADMINISTRATION AND MANAGEMENT ITEMS**

7. **Real Estate Report**
8. **Audit for 2006-07 Report, Audit Cmte. Meeting May 21**
9. **Staffing Report**

At the Committee's May meeting, a question was raised about turnover within the LCOG staff. Since hard information was not immediately at hand, a report will be distributed under this item that may shed light on the issue. In summary, the pattern of natural change within the staff has remained fairly constant for some time. When staff reductions have been necessitated by budgetary or programmatic issues, they have been carried out through layoff or attrition. Likewise, as program needs and corresponding resources have expanded, additional people have been brought on. A significant number of former LCOG employees have advanced their careers by moving to positions with member agencies; and at the same time, we have successfully recruited from among the professionals working in the area, as well. There is no unusual out-migration of LCOG professionals. However, management is aware of the necessity of "bringing along" talented professionals for increasing responsibilities with the agency.

## **INFORMATION ITEMS**

10. **S&DS Budget Update**
11. **Legislative Update**
12. **Public Officials' Training Session Last Month**
13. **Steve Gordon Retirement Event, Mt. Pisgah, July 12**