



## MEETING NOTICE

**MEETING:** LCOG Executive Committee  
**DATE:** Thursday, June 12, 2008  
**TIME:** 5:30 p.m.  
**LOCATION:** Lane Council of Governments Main Office  
Wells Fargo Bank Building  
Fourth Floor Small Conference Room  
99 East Broadway, Suite 400  
Eugene, Oregon  
**CONTACT:** George Kloepfel, 682-4395

## AGENDA

### ITEMS IN SUPPORT OF THE BOARD OF DIRECTORS

#### 1. June Board Agenda

A draft of the agenda for the Board's meeting in Florence on the 26<sup>th</sup> will be distributed for review under this item. Any additions or deletions can be discussed. The "special discussion" topic for June is to be Water Quality and Quantity. In addition, the Board will be asked to conduct a public hearing and adopt the Work Program and Budget for FY 2008-09, and will confirm the appointment of the agency's Nominating Committee.

#### 2. County Finance, Status Report

Following the Board's April 24 discussion of Lane County's fiscal circumstance, a number of things have happened. To close the loop, at least for the moment, a follow-up report can be made. The Committee is asked to determine if an agenda item for the Board of Directors is warranted.

**3. Appointments to Senior Services Advisory Council**

See the attached memorandum from SDS Director Kay Metzger. The Senior Services Advisory Council's Nominating Committee has offered recommendations in five categories for the appointment or reappointment of members to SSAC. The full Council will consider those recommendations at its June 10 meeting, and it is reasonable to expect that the Nominating Committee's recommendations will be followed. The Executive Committee is asked to make the recommended appointments. That action will be placed on the Consent Agenda for the Board to confirm on June 26.

**ADMINISTRATION AND MANAGEMENT ITEMS**

**4. Executive Director Performance Review, Mid-Cycle Check-In**

As had been requested, a memorandum from George Kloepfel was provided to the members of the Executive Committee at the May meeting. In it, Kloepfel reflected on the "areas of emphasis" and goals that had been set forth in the 2007 Biennial Performance Review and offered his summary of the progress made toward those objectives. It was requested that the consideration of Kloepfel's memo be scheduled for the June Committee meeting.

**5. Audit Committee**

Our auditors are beginning their work on the FY 2007-08 year (ending June 30). Greg James has indicated his willingness to continue to serve on the Audit Committee, and one or more additional policy-level participants would be desirable. This year, with no audit firm selection process underway, the Committee would be expected to meet with the people from Jones & Roth for a pre-audit discussion (June 26 or June 27 have been suggested as possible dates) and then again at the end of the audit process for a post-audit briefing in the fall. Greg is seeking volunteers under this agenda item.

**6. Nominating Committee**

The agency's Bylaws require that at the June 26 meeting the Board confirm the appointment of a Nominating Committee. Greg James is seeking volunteers to

serve on this three-member body. As a reminder, the pertinent Bylaw provision is as follows:

*At the regular June Board meeting of each calendar year, the Chair of the Board of Directors appoints a Nominating Committee, comprised of not less than three members of the Board, and seeks Board confirmation, by motion, of that appointed body. At the regular September Board meeting, the Nominating Committee places in nomination the names of Board members for the positions of Chair and Vice Chair. Further nominations from the Board members present are sought, and an election held for the positions of Chair and Vice Chair. All duly designated voting members of the LCOG Board of Directors, including present and past office holders, are eligible to be nominated and elected to office. Officers elected at the September meeting assume their respective duties as of January 1.*

Since, in Greg's absence, Chris Pryor will be presiding at the June 26 meeting, the appointees to the Nominating Committee need to be known in advance.  
Volunteers?

## **INFORMATION ITEMS**

7. **Senior and Disabled Services FY 2008-09 Contractual Services**
8. **Park Place Building Renovation, Moving Plans**
9. **Regional Interoperable Communications, Grant**
10. **"Regional Trends—2008"**