



MEETING NOTICE

MEETING: LCOG Executive Committee

DATE: Thursday, September 13, 2007

TIME: 5:00 p.m. <<<<<<<<< **Note Time**

LOCATION: Lane Council of Governments Main Office
Wells Fargo Bank Building
Fourth Floor Small Conference Room
99 East Broadway, Suite 400
Eugene, Oregon

CONTACT: George Kloeppe, 682-4395

AGENDA

ITEMS IN SUPPORT OF THE BOARD OF DIRECTORS

1. September Board Agenda

The mailing for the LCOG Board meeting of September 22 in Oakridge will be on the 14th (tomorrow), and the full meeting packet will be available for the Committee's review under this agenda item. Because the meeting day, time and format are different this month, it is proposed that the "special discussion" take a different form as well. See attached memo from George Kloeppe, which looks at the topics of "regional significance" that the Board has explored. In nearly every area, things have continued to evolve and change since the topic was considered. As a prelude to the February planning session, the Board will be asked this month to highlight the issues staff should develop for more attention in the coming months.

2. **Biennial Performance Review of Executive Director**

The last step in the biennial Performance Review process is the Committee's consideration of the goals identified by George Kloeppe. The attached memo presents such goals as were informed and shaped by the 360 Degree Evaluation. The Committee is asked to modify, as appropriate, and accept the goals for the coming period.

3. **Board Meeting Schedule and February Planning Session**

Lane County has offered to host LCOG's December 13 Board meeting. Hosts for the five Board meetings in 2008 will be solicited at the September meeting (and undoubtedly in December), but Committee members are invited to the "front of the line." The Committee has asked that the "special discussion" time at the February 28 meeting be used as a planning session. Identifying the most critical "regional issues" will certainly be a part of that work, but the Committee's further guidance with respect to the design of the short planning session is certainly welcomed.

4. **Regional Population Forecast**

See the attached memorandum from Associate Director Bob Swank. The schedule for this year's update of the Population Forecasts assumes a public hearing and adoption by the LCOG Board of Directors at this month's meeting.

ADMINISTRATION AND MANAGEMENT ITEMS

5. **Real Estate Report—Springfield Appraised Value & Proposed Building Purchase in Eugene**

See attached memorandum from Associate Director Bob Swank. A report can be made regarding the appraised value of the Springfield Building and LCOG's refinance of that asset. Staff will recommend that the Board approve acquisition of the Park Place Building in Eugene. The Committee's input on this issue would be appreciated by the Board.

6. Creswell City Administration Contract

We have entered into a contract with the Creswell City Council to provide half-time city administration services (Jamon Kent) until May, when the City's previous administrator, Mark Shrives, returns from a tour of service in Africa. The Council has decided to rehire Mark, and is enthusiastic about having Jamon serve in the interim capacity until next spring. While Jamon's Creswell duties will consume an estimated 20 hours a week, we will still have some of his time for other LCOG-related tasks in the planning arena. We are also making some duty assignment modifications within the planning section to lessen the impact of Jamon's temporary assignment.

7. Douglas County Projects

Only slightly related to the Creswell project, noted above, we will be doing a project for the State Department of Education as a fact finder to determine the future of the Canyonville Schools, either as a part of, or separate from, the South Umpqua School District. This project was mandated by the Legislature and Jamon (with his remaining LCOG time) will be on-point for that effort. In Douglas County LCOG is also providing contract planning services to Canyonville and Yoncalla. In Drain, we are providing planning and legal services on contract. And in Roseburg, we are doing some GIS work as well as assisting the City with an Urban Growth Boundary expansion. As has been noted previously, work outside of our boundaries, whether north or south, is only taken on when it will not detract from the timeliness or quality of our services to member jurisdictions in Lane County.

INFORMATION ITEMS

8. Lane Mayors Association Meeting in October

9. S&DS Budget Information—Post Legislative Session