

PROPOSED FY 2010-2011 BUDGET ASSUMPTIONS

1. The CPI for the prior year is -1.48% (August Annual Average 2008 CPI-U for US). The percentage used to compute the dues rate increase will be 0%.
2. Health Insurance premiums are expected to increase 10%. Each 10% increase in insurance costs results in a 1.25% increase in total compensation, so health insurance premiums are expected to increase total compensation by 1.25%.
3. A cost of living adjustment to the salary schedules of 0.0% will be budgeted.
 - a. The State SEIU will receive 0%.
 - b. The estimated City of Eugene increase is
 - c. Lane County is
 - d. LCOG SEIU is %
4. The current LCOG employer PERS rate is 9.98% and the OPSRP rate is 9.03%. The rates should not change until July 1, 2011.
5. Specific details of compensation and health insurance will be determined through negotiations with the LCOG bargaining units.
6. Merit increases are expected to increase total compensation. Employees are eligible for 3.5% annual merit increases. However, about 40% of employees will be at the top step of their salary range, which means that they are not eligible for merit increases.
7. LCOG compensation, including salaries and benefits, will be comparable to similar positions in the same job market. This is required to attract and retain quality employees.
8. LCOG will provide adequate workspace, equipment and training to enable employees to be productive and effective.
9. The agency will continue to build a General Fund reserve with the goal that the reserve exceeds two months of payroll cost.
10. To the maximum extent possible, all programs or contracts will be self-supporting. LCOG General Fund dollars will only be used when required as match or to provide temporary support to a program or to support a strategic initiative.
11. S&DS, as a local transfer agency, has a significant funding equity issue compared to State operated S&DS. In the past, additional resources have been required to maintain adequate staffing levels in the program.
12. New programs or program reductions will be individually presented to the Board.

2010-2011 LCOG BUDGET PROCESS

<u>DATE</u>	<u>TASK--RESPONSIBLE PERSON(S)</u>
11/12/09	Executive Committee establishes budget assumptions--GK Executive Committee Reviews Proposed Dues Rates for FY11--GK
12/10/09	Board adopts Budget Process and Assumptions--GK Board approves Member Dues Rates based on Proposed Schedule--GK Board approves FY09 Financial Statements--GK
12/28/09	Dues Schedule mailed to member jurisdictions--GK
2/1/10	Budget Committee member(s) recruited. E-mail RG for notice to be placed in 2/3/10 City/Region section – Linda C
3/2/10	Deadline for receiving Budget Committee applications—Linda C
3/11/10	Executive Committee appoints Budget Committee--GK
3/23/10	FAX legal notice to RG on Budget Committee meeting for publication in March 28 paper (At least 8 – no more than 14 days in advance). —Linda C
4/8/10	Executive Committee and Budget Committee review Revised FY10 Budget--GK Recommend adoption of Revised FY10 Budget to LCOG Board Executive Committee and Budget Committee review draft FY11 Budget—GK
4/22/10	Board adopts FY10 Revised Budget—GK Proposed FY10 Work Program and Budget presented to the Board.
4/27/10	FAX legal notice to RG on Budget Committee meeting for publication in May 2 paper (At least 8 – no more than 14 days in advance). —Linda C
5/6/10	Budget/Executive Committees mailing—GK/Ann
5/13/10	Budget Committee meeting--approve FY11 Budget—GK
6/08/10	FAX notice of Public Hearing to RG for publication Sunday, June 13 newspaper. (At least 8 – no more than 14 days in advance). Linda C
6/24/10	Public Hearing on Budget/Adoption of FY11 Budget by Board--GK
6/25/10	Final document printed--(50)—Linda C Copies mailed to Board members in July—GK Document made available on the LCOG Internet site.
7/1/10	Save final budget document, advertisements and revised budgets from prior year to send to Department of Revenue if requested.—Linda C
12/9/10	Board approves FY10 Financial Statements--GK