



















The Transportation Planning Committee (TPC) contains staff-level participation from the various local governments within the Central Lane MPO area, primarily transportation planners and engineers. The TPC conducts, under the direction of the LCOG Board and the MPC, the technical portions of the Central Lane Metropolitan Planning Organization transportation system planning. The TPC makes recommendations to the MPC. Each jurisdiction with membership on the TPC appoints its representatives. The TPC may appoint subcommittees as needed.

<b>AGENCY</b>	<b>Member I</b>	<b>TOTALS</b>
Director of Public Works – Lane County	Marsha Miller	
Director of Public Works - City of Eugene	Kurt Corey	
Director of Public Works - Springfield	Susie Smith	
Director of Planning – Lane County	Kent Howe	
Interim Planning Director - Eugene	Scott Luell	
Planning Manager - Springfield	Greg Mott	
Director of Planning & Development - LTD	Tom Schwetz	
Development Services Department - LTD	Mary Archer	
Point2Point Program Manager	Connie Williams	
Transportation Planning Manager – Lane County	Celia Barry	
Transportation Planning Manager - Eugene	Rob Inerfeld	
Transportation Manager- Springfield	Tom Boyatt	
City of Coburg	Petra Schuetz	
Lane Regional Air Pollution Authority	Ralph Johnston	
Region 2 Transportation Representative - ODOT	Sonny Chickering	
Manager – Eugene Airport	Tim Doll	
MPO's Citizens' Advisory Committee (CAC) chair	Dave Jacobson	
Federal Highway Administration Division Planning Engineer	Satvinder Sandhu	
ane Council of Governments' Transportation and Public Infrastructure Program Manager (or designee)	Paul Thompson	
Minority	1	
Women	6	
Men	13	
<b>TOTAL</b>	<b>19</b>	

The Central Lane MPO has also formed a Citizen Advisory Committee (CAC) to involve the public in transportation planning and to inform decision making in the MPO area. The CAC advises the Metropolitan Policy Committee about regional transportation planning issues including how to involve the public, as well as recommendations on key products of the Central

Lane MPO, such as the Regional Transportation Plan and the Metropolitan Transportation Improvement Program. The CAC includes local citizens committed to representing a broad spectrum of geographical, social and economic interests. Members are appointed by the MPC, which has committed to making efforts to seek out and include those that may be traditionally underserved by existing transportation systems.

<b>Member</b>	<b>TOTALS</b>
Paul Adkins	
Diana Alldredge	
Rosalia Marquez	
Dick Beers	
Wendy Butler-Boyesen	
Philip Farrington	
Gary Gillespie	
Jennifer Smith	
Dave Jacobson	
Alexandre Lockfeld	
Bill Morganti	
Eleanor Mulder	
Sarah Strand	
Edward Winter	
Phillip Carroll	
Sonny Chickering (non-voting member and liaison to MPC)	
Minority	<b>1</b>
Women	<b>6</b>
Men	<b>10</b>
<b>TOTAL</b>	<b>16</b>

### **3. Complaints**

The Central Lane MPO has not received any Title VI complaints during the reporting period for this annual report.

## 4. Planning

### A. Monitoring and Review Process:

During the past year, the MPO has initiated or completed a number of transportation planning activities. The following briefly describes the public participation outreach for these activities:

MPO Planning Activity	Description	Public Involvement Tools	Public Involvement Metrics
Surface Transportation Program - Urban (STP-U) Funding	Transportation Options/Transportation Demand Management Activities	<ul style="list-style-type: none"> <li>▪ 30-day Public Comment Period</li> <li>▪ MPC Public Hearing</li> <li>▪ Notice to Interested Parties</li> <li>▪ Web Notice</li> <li>▪ CAC Review and Recommendation</li> </ul>	One member of the public testified at MPC Meeting. Two written comments submitted (one from Neighborhood Association). During public comment period, 321 pageviews to CLMPO website main page, 20 pageviews to news page
Surface Transportation Program - Urban (STP-U) Funding	STP-U funds for South Bank Bike/Ped path	<ul style="list-style-type: none"> <li>▪ 14-day Public Comment Period</li> <li>▪ MPC Public Hearing</li> <li>▪ Notice to Interested Parties</li> <li>▪ Web Notice</li> <li>▪ CAC Review and Recommendation</li> </ul>	Two members of the public testified at MPC Meeting. Three written comments submitted. During public comment period, 105 pageviews to CLMPO website main page, 11 pageviews to news page, and 6 pageviews to MPC meeting information page.
Surface Transportation Program - Urban (STP-U) Funding	FFY 2010 STP-U funds for Preservation, Project Development and Modernization Programming	<ul style="list-style-type: none"> <li>▪ 30-day Public Comment Period</li> <li>▪ MPC Public Hearing</li> <li>▪ Notice to Interested Parties</li> <li>▪ Web Notice</li> <li>▪ CAC Review and Recommendation</li> </ul>	Three written public comments, including comments from LCOG Senior and Disabled Services Advocacy Committee member. During public comment period, 191 pageviews to CLMPO website main page, 10 pageviews to news page, and 1 pageview to MPC meeting information page.

<b>MPO Planning Activity</b>	<b>Description</b>	<b>Public Involvement Tools</b>	<b>Public Involvement Metrics</b>
Surface Transportation Program - Urban (STP-U) Funding	STP-U funds for Middle Fork Willamette River Loop Path	<ul style="list-style-type: none"> <li>▪ 7-day Public Comment Period</li> <li>▪ MPC Public Hearing</li> <li>▪ Notice to Interested Parties</li> <li>▪ Web Notice</li> </ul>	Five written public comments received. During public comment period, 235 pageviews to CLMPO website main page, 5 pageviews to news page, and 3 pageviews to MPC meeting information page.
Surface Transportation Program - Urban (STP-U) Funding	STP-U funds for Regional Transportation Options Plan	<ul style="list-style-type: none"> <li>▪ 30-day Public Comment Period</li> <li>▪ MPC Public Hearing</li> <li>▪ Notice to Interested Parties</li> <li>▪ Web Notice</li> </ul>	No public comments received.
Surface Transportation Program - Urban (STP-U) Funding	Eugene Regional Transportation Planning – 2010	<ul style="list-style-type: none"> <li>▪ 30-day Public Comment Period</li> <li>▪ MPC Public Hearing</li> <li>▪ Notice to Interested Parties</li> <li>▪ Web Notice</li> </ul>	Three written public comments.
Surface Transportation Program - Urban (STP-U) Funding	FY09-10 STP-U Operational Planning Funds	<ul style="list-style-type: none"> <li>▪ 30-day Public Comment Period</li> <li>▪ MPC Public Hearing</li> <li>▪ Notice to Interested Parties</li> <li>▪ Web Notice</li> <li>▪ CAC Review and Recommendation</li> </ul>	Two members of the public spoke at the March 12 MPC, 2 written comments submitted. During public comment period, 198 pageviews to CLMPO website main page, and 14 pageviews to news page.
Surface Transportation Program - Urban (STP-U) Funding	FFY2011-2013 STP-U Funding Recommendations	<ul style="list-style-type: none"> <li>▪ 30-day Public Comment Period</li> <li>▪ MPC Public Hearing</li> <li>▪ Notice to Interested Parties</li> <li>▪ Web Notice</li> <li>▪ CAC Review and Recommendation</li> </ul>	One written public comment

<b>MPO Planning Activity</b>	<b>Description</b>	<b>Public Involvement Tools</b>	<b>Public Involvement Metrics</b>
Surface Transportation Program - Urban (STP-U) Funding	Franklin NEPA Analysis STP-U funding	<ul style="list-style-type: none"> <li>▪ 30-day Public Comment Period</li> <li>▪ MPC Public Hearing</li> <li>▪ Notice to Interested Parties</li> <li>▪ Web Notice</li> </ul>	Still underway at the writing of this report. Two written public comments
MTIP adoption		<ul style="list-style-type: none"> <li>▪ 30-day Public Comment Period</li> <li>▪ MPC Public Hearing</li> <li>▪ Notice to Interested Parties</li> <li>▪ Web Notice</li> <li>▪ Display ads</li> </ul>	Still underway at the writing of this report. See section C for more information.
ARRA funding	Program ARRA funds	<ul style="list-style-type: none"> <li>▪ 30-day Public Comment Period</li> <li>▪ MPC Public Hearing</li> <li>▪ Notice to Interested Parties</li> <li>▪ Web Notice</li> <li>▪ LTD Board Approval (for LTD funds)</li> </ul>	During public comment period, 221 pageviews to CLMPO website main page, 34 pageviews to news page, and 4 pageviews to MPC meeting information page.
Unified Work Program	Unified Planning Work Program FY 2010 and 2011 (UPWP) Addendum and FY 2011 UPWP Funding	<ul style="list-style-type: none"> <li>▪ 30-day Public Comment Period</li> <li>▪ Notice to Interested Parties</li> <li>▪ Web Notice</li> <li>▪ CAC review</li> </ul>	No comments. During public comment period, 212 pageviews to CLMPO website main page, 9 pageviews to news page, and 2 pageviews to MPC meeting information page.

In addition to these planning activities, the Central Lane MPO has participated in the MPO Greenhouse Gas Emissions Task Force. MPC Member and Eugene City Councilor Alan Zelenka was selected to serve on the Task Force to represent the Central Lane MPO. The Central Lane MPO created a webpage on its website to update members of the public on activities of the Task Force, in addition to updating members of the MPC and CAC.

It should be noted that staff conducted an Environmental Justice analysis of the current RTP at the time of adoption. Staff has also been examining different approaches for reviewing the

MTIP, including an analysis similar to that conducted by the Puget Sound Regional Council, which compares the relative frequency of projects in Title VI communities.

The FFY2011-2013 STP-U Funding Process selection addressed Title VI issues. As part of this process, the MPO articulated regional priority outcomes for the STP-U funding cycle, including preserving existing assets; improving safety; reducing Greenhouse Gases; and promoting use of alternative transportation modes. The application materials addressed Title VI issues as part of the regional priority to preserve or enhance transit services.

## **B. Studies and Plans**

The MPO has not completed any transportation studies that provided data relative to minority persons, neighborhoods, income levels, physical environments, and/or travel habits. However, the MPO did participate in a statewide effort to administer the Oregon Household Activity Survey to collect detailed information on the travel behavior of 1,750 households within the MPO area. Data collected included trip locations, purposes, times, travel durations, vehicle characteristics, and other travel-related information. The final report from this study has not been released, but should provide valuable information to use in identifying residential, employment, and transportation patterns of low-income and minority populations so that their needs can be identified and addressed, and the benefits and burdens of transportation investments can be fairly distributed.

## **C. Draft TIPs**

The Central Lane MPO Metropolitan Transportation Improvement Program (MTIP) is now being updated for federal fiscal years 2010-2013.

The MTIP is a listing of transportation improvements scheduled in the Central Lane Metropolitan Planning Organization (MPO) area during fiscal years 2010-2013. The MTIP lists projects for which application of specific federal funds will be made over the four years. Priorities for the use of specific federal funds are established during development of the MTIP. In addition, the MTIP contains a four-year listing of anticipated expenditures for locally funded projects drawn from the capital improvement programs of Eugene, Springfield, Coburg, Lane County, Lane Transit District, and the Oregon Department of Transportation (ODOT). MTIP projects are determined by the transportation needs identified in the area's long-range transportation plan, the MPO's Regional Transportation Plan (RTP).

The Central Lane MTIP is developed by the Transportation Planning Committee (TPC), which is responsible for most of the technical details of the transportation planning process. The TPC recommends the MTIP to the Metropolitan Policy Committee (MPC) for review and adoption. MPC, which is composed of elected or appointed officials from Eugene, Springfield, Coburg, Lane County, Lane Transit District, and ODOT, conducts a public hearing and adopts the MTIP on behalf of LCOG and the MPO. The MPC also determines that the MTIP complies with the federal requirements of the Clean Air Act Amendments of 1990.

A public participation outreach plan has been developed for the MTIP. The overall goal of outreach is to gather input, inform the public, and build community contacts and interest. As part of the general outreach strategy, the MPO plans to:

- Conduct an Open House
- Conduct a public hearing at the MPC meeting; and
- Open a 30-day public comment.

These events will be noticed to the public in a variety of ways, including a newspaper display ad, distribution to the MPOs mailing list, and a web notice.

In order to enhance broad citizen participation in the public process, the MPO will send notice to its Environmental Justice contact list, which includes participants from the Community Focus Group, provide a notice in a local Latino newspaper, and provide outreach materials in Spanish.

#### **D. Other Public Hearings**

No additional public hearings were held during the reporting period. However, as noted above, the MPO has taken steps to broaden the cross-section of participants in its public outreach efforts by conducting a Community Focus Group and its broad-based approach to CAC recruitment.

#### **E. Upcoming Year**

Over the next year, the Central Lane MPO region is going to be undertaking a significant public involvement process, as several of the region's jurisdictions complete transportation plans, including the following:

- City of Springfield Transportation System Plan;
- City of Eugene Transportation System Plan;
- City of Coburg Transportation System Plan;
- Regional Transportation Options Plan;
- LTD Long Range Transit Plan; and
- Regional Transportation Plan.

The MPO will be assisting to provide regional coordination of these public involvement processes. It is anticipated that public involvement for each of these plans will use a range of strategies, including stakeholder interviews, advisory committees, websites, on-line surveys, public workshops, and presentations to policy boards and councils.

The CAC has identified a desire to continue to broaden its public outreach strategies to reach a broader cross-section of the community. The CAC has indicated its desire to capitalize on at least one of the potentially significant transportation issues to be addressed in the next year (e.g. greenhouse gas planning, regional transportation planning, LTD EmX Extension planning, the Beltline Facility Planning) and use this as an opportunity to conduct a more thorough public outreach effort. This outreach effort could provide the MPO with an opportunity to craft a message on the importance of the MPOs transportation planning activities and experiment with additional public outreach strategies, such as speaker's bureaus, community conversations, and

other broader noticing techniques, both high tech (social media outlets) and low tech (e.g. outreach to community facilities and religious organizations and one-on-one conversations).

The CAC also encouraged continued collaboration with a Community Involvement Focus Group in order to carry on the conversation started at this year's focus group meeting.

## **5. Consultant Contracts**

### **A. Monitoring and Review Process**

Under the existing Intergovernmental Agreement with ODOT, the Central Lane MPO must obtain written approval from ODOT for any subcontracts for any work scheduled. Central Lane MPO use of subcontractors is limited and Central Lane MPO does not have existing commitments for participation of Disadvantaged Business Enterprises (DBEs) in its contractual requirements.

The Central Lane MPO sought and has received permission to subcontract these services from ODOT as needed.

Because of the nature of the contracts that the Central Lane MPO pursues, which include technical studies and modeling efforts, it is typical for the MPO to use a sole source contracting process.

Two of the main contracts have been established with John Parker Consulting, LLC (JPC) and PB Americas, Inc. (PB). JPC has extensive expertise in travel modeling in general and in transit modeling in particular. The company has worked with Metro, TriMet, and others in both principal and supporting analytic roles. LCOG and LTD have worked with JPC on the West Eugene EmX project for over the past 14 months. John Parker Consulting, LLC (JPC) is included on the list of ODOT prequalified contractors.

PB is a firm with acknowledged expertise in travel model development. PB was the author of LCOG's mode choice model and parts of the travel demand model. It is highly advantageous from an efficiency and technical point of view for us to continue our collaborative efforts.

ODOT uses sole source contracts with their approved vendor list. That's our model for these types of contracts. We get approval from ODOT to contract with these vendors, and then we provide work to them based on their expertise.

### **B. Consultant Contracts**

The Central Lane MPO executes intergovernmental agreements with MPO partners in association with distribution of Federal Surface Transportation Program-Urban (STP-U) funds for performance of specific projects or activities. As part of this process, the Central Lane MPO has completed Intergovernmental Agreements with the cities of Eugene and Springfield, as well as Lane County and Lane Transit District. These agreements all contain a non-

discrimination clause. In addition, MPO partners have submitted self-certification statements verifying their compliance with Title VI regulations.

The Central Lane MPO currently has three consultants funded through ODOT or FTA funding, as follows:

<b>Consultant Name</b>	<b>Funding</b>	<b>Dollar Value of Contract</b>	<b>Disadvantaged Business Enterprises (DBEs)</b>
John Parker Consulting, LLC (JPC)	ODOT 09 STP	\$9,200	Yes, Certification Number 525 I
John Parker Consulting, LLC (JPC)	ODOT 10 STP	\$5,750	Yes, Certification Number 525 I
John Parker Consulting, LLC (JPC)	ODOT 09 STP	\$2,760	Yes, Certification Number 525 I
John Parker Consulting, LLC (JPC)	ODOT 10 FTA	\$1,725	Yes, Certification Number 525 I
John Parker Consulting, LLC (JPC)	ODOT 10 FTA	\$9,200	Yes, Certification Number 525 I
John Parker Consulting, LLC (JPC)	ODOT 10 STP	\$4,600	Yes, Certification Number 525 I
PB Americas, Inc.	ODOT 09 FTA	\$13,673	No
Kittelson & Associates, Inc.	ODOT Springfield Traffic Counts	Not to exceed \$30,000	No

These contracts all represent sole source for small amounts that are below the agency's level to triggers an RFQ or RFP process.

The Central Lane MPO sought and has received permission to subcontract these services from ODOT as needed.

Agreements with consultants contain a non-discrimination clause, as follows: **NON DISCRIMINATION** [Name of firm], with regard to the work performed under this Agreement, shall not discriminate on the basis of race, color, national origin, Limited English Proficiency, gender, income, age, or disability. [Name of firm] shall not participate either directly or indirectly in the discrimination prohibited by Federal statutes, regulations, executive orders, and Federal requirements. [Name of Firm] shall comply with regulations relative to nondiscrimination and environmental justice including those described in Title VI of the Civil Rights.

### **C. Upcoming Year**

Central Lane MPO is committed to following DBE contracting goals if they are to be established in the future.

## 6. Education & Training

### A. Monitoring and Review Process

As part of the adoption process for the Title VI Plan, background information and presentations were provided for the MPC, TPC, and CAC members.

### B. Complaints

There have been no civil rights complaints filed with the state concerning training and educational opportunities by the Central Lane MPO.

### C. NHI Training

Staff has attended a number of different training opportunities throughout the year, though none specifically offered by the National Highway Institute.

### D. Title VI Training

The ODOT Office of Civil Rights coordinated with FHWA to conduct training for the Title VI and the DBE Programs. The training, held on May 11, 2009, was attended (via webcast) by:

Name	Title	Title VI Role
Andrea Riner	Program Manager	Title VI Coordinator
Byron Vanderpool	Government Services Director	
Kathi Wiederhold	Senior Planner	
Susan Payne	Senior Planner	
Stacy Clauson	Assistant Planner	

Training program information was distributed to MPO partner agencies and CAC members. Topics covered at the training included:

- Title VI & Legal Authorities
- Recipient & Sub Recipient Requirements
  - Title VI Plan and Coordination
  - Assurances, Policy Statements and Contract Language
  - Enforcement and Monitoring
  - Complaints
  - Data Collection
- Environmental Justice, and
- Limited English Proficiency

### E. Upcoming Year:

The MPO will continue to seek Title VI training opportunities in the coming year.

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