



March 10, 2011

To: Citizen Advisory Committee

From: Kathi Wiederhold

Subject: Item 4: Annual Review of the MPO Public Participation Program

Action Recommended: Appoint an Annual Review Subcommittee to conduct the 2011 Annual Review of the MPO Public Participation Program, including the PPP and the Title VI Plan.

Background

Policy 3.2 on page 10 of the PPP directs that the PPP shall be reviewed annually. A memo in the February 17, 2011, agenda packet provided background on the 2008, 2009, and 2010 Annual Reviews of the PPP. The 2010 PPP/Title VI Annual Review Subcommittee was chaired by Sarah Strand, with members Diana Alldredge, Bill Morganti, and Edward Winter.

The CAC agreed on the following regarding approach and timeline for the 2011 Annual Review at their February 17, 2011, meeting:

- Conduct a more cursory review, to follow last year's more in-depth one.
- Keep a broad focus—on the MPO public participation program, which includes the PPP and the Title VI Plan.
- Appoint a subcommittee at the March meeting to conduct the Annual Review and present a recommendation to the CAC in May 2011
- Forward a recommendation to the Metropolitan Policy Committee at their June or July 2011 meeting.

Staff Recommendation

Staff recommends that the CAC appoint an Annual Review Subcommittee to conduct the 2011 review and present a recommendation to the full committee at the May 19, 2011, meeting. The subcommittee would sunset after the Metropolitan Policy Committee takes final action on the 2011 Annual Review.