



April 7, 2009

To: Citizen Advisory Committee  
From: Kathi Wiederhold  
Subject: Item 6: CAC Work Program

**Action Recommended:** Make recommendations to the Metropolitan Policy Committee regarding the Citizen Advisory Committee work program.

The purpose of this agenda item is to respond to a request from staff at the March 18, 2009 meeting that the Citizen Advisory Committee (CAC) provide input regarding its work program. Staff suggests that the committee come to agreement on the items on which they want to focus their time over the next six months. The CAC also could discuss whether to pursue options such as longer meetings, additional meetings, or subcommittees to enable them to take on more work tasks than they can accomplish in the current meeting structure.

### **Background**

This item follows up on discussion brought to the CAC at the March 18, 2009, meeting by Byron Vanderpool. He talked to the CAC about concerns raised by MPC regarding the procedural relationship between the MPC and the CAC. Some MPC members requested that all substantive issues raised by the MPC be first submitted to the MPO CAC for comment and review. In the past, the CAC has felt overloaded by the amount of items that had been forwarded to them for review. The CAC responded by narrowing its focus with respect to what items would be reviewed. Staff suggested that the CAC might want to go through a similar process again to assess where its priorities lay.

### **Charge to CAC**

The bylaws direct a two-pronged charge for the CAC:

Involve the public

- Solicit and consider input
- Disseminate information
- Ensure involvement of the public
- Develop associations with other organizations

Inform decision making by providing recommendations to MPC on:

- Regional Transportation Plan
- Metropolitan Transportation Improvement Program

- Prioritization of projects for state or federal funding
- Priorities for the Statewide Transportation Improvement Program
- Public Involvement Plan

### **Work Program for the Next 6 Months**

The following work items are a priority for the next 6 months:

- Annual Review of the Public Participation Plan
  - Conduct review and make recommendations to MPC
- Title VI Plan
  - Receive a primer, review the draft plan, and make recommendations to the Metropolitan Policy Committee
- Central Clearinghouse
  - Provide input to develop KeepUsInvolved website
- Recruitment Plan
  - Make recommendations to Metropolitan Policy Committee regarding recruitment for the CAC
- eMPO Phase 2
  - Provide input on upgrades to TheMPO website
- Transportation Improvement Program
  - Priorities for use of flexible funding; Review the draft project list

### **Work Program Beyond 6 Months**

Here are the big items on the horizon for the period beyond 6 months:

- Public Participation Plan
  - 2010 review and update
  - Continue to implement 2008 recommendations
- Regional Transportation Plan
  - Transportation Demand Management (TDM) element
  - Freight element
  - More
- Climate Change Regional Status and Strategies