

**Attachment 1**  
**Citizen Advisory Committee Recommendations Regarding MPO Public**  
**Involvement**  
**Draft July 8, 2010**

The following recommendations from the Citizen Advisory Committee to the Metropolitan Policy Committee result from the 2010 annual review of the MPO public involvement program. The review included the *Public Participation Plan*, hereafter called the Plan, as a part of the broad MPO public involvement program. The recommendations for the review of the Title VI plan were reported separately in an Annual Report for FY 2009-2010.

Recommendations for Amendments

The CAC forwards the following recommendations for minor amendments to the Plan (see Attachment 2) to the Metropolitan Policy Committee for adoption:

1. Revise the Summary Table (Table 1, page 13) to add Open House and Newspaper Display Ad to the required core public involvement and Interior Bus Poster as “Varies” for the Surface Transportation Program-Urban Fund Allocation.
2. Revise the Summary Table (Table 1, page 13) to indicate Open House and Newspaper Display Ad as “Varies” for core public involvement for the Metropolitan Transportation Improvement Program.
3. Show administrative and non-administrative amendments for the Metropolitan Transportation Improvement Program in separate rows. Indicate Notice to Interested Parties and Web Notice as required core public involvement for both. Also indicate MPC Public Hearing as “Varies” for non-administrative amendments.
4. Indicate MPC Public Hearing as “Varies” for Special Projects.

General Recommendations

The CAC forwards the following recommendations on public involvement to the Metropolitan Policy Committee for information and discussion:

1. Broaden and strengthen MPO public involvement to do a better job of reaching underrepresented groups, for example by expanding the email distribution list and posting information in Spanish in more community gathering places.
2. Consult a Community Focus Group again as the need arises. This means to invite representatives of a broad cross-section of the community to learn how to improve the participation and communication with underrepresented groups regarding regional transportation planning, similar to the Community Focus Group held in August 2009.
3. Capitalize on at least one of the significant transportation issues to be addressed next year as an opportunity to conduct a broad outreach to diverse segments of the public. Try some new and varied techniques, both high and low tech, to familiarize the public with the MPO and the CAC in addition to seeking input about the specific plan or program being updated.

### Continuing Recommendations

1. Continue to carry out the core public involvement for key MPO products as directed by the Plan.
2. Continue to work to implement 2008 recommendations that have not yet been fully completed:
  - Establish a central clearinghouse for information on all public involvement opportunities for transportation related activities, plans, projects, and programs in this area being conducted by local, state, federal, and MPO entities.
  - Include policy review in the next update of the Regional Transportation Plan. Use the process as an opportunity for a broad outreach to the public.
  - Encourage and assist staff of MPO and MPO partners to use language that is common across jurisdictional boundaries and reflects a regional perspective.
3. Continue to collect data from the comment form and website to evaluate the success of the MPO public outreach.
4. Conduct an annual review of the Plan in 2011.