



**Agenda Item Number  
9 a.  
Report of the Executive Committee**

**Date: February 28, 2019**

**Presenter: Brenda Wilson**

**Action Recommended: None. Information Only**

**January 8, 2019 MEETING NOTES:**

The LCOG Executive Committee was called to order by Board Vice-Chair Mary Walston. Members present were: Tom Cotter, Greg James, Chris Pryor. Vickie Kenney, Matt Keating, and Richard Zettervall attended via phone. Absent: Sherry Duerst-Higgins. No County representative has been appointed yet. Also in attendance: Howard Schussler, LCOG Government Services Division Director, and Paul Thompson, LCOG Transportation and MPO Program Manager.

**POLICY / ACTION ITEMS:**

1. Rural Intercity Transit Routes - Approve Submission of Application.

Over the past nine months, LCOG staff has been conducting a feasibility study of a public transportation option connecting Eugene and Florence. This work originated out of public interest from Lane County residents, including testimony at the Lane Area Commission on Transportation, and was funded with an ODOT grant.

Through this study, LCOG staff has forged partnerships with Coos County Area Transit (CCAT) and Lincoln County Transit. CCAT is pursuing funding for a Florence-to-Coos Bay route. Lincoln County Transit remains supportive of the Yachats-to-Florence route which LTD is currently operating as a one year pilot project. Neither Lincoln County Transit nor LTD have the capacity to manage the Yachats-to-Florence route once the

pilot funding expires on June 30, 2019. LTD also wants to focus on their service district area.

As a PTSP that encompasses all of Lane County, LCOG would like to pursue funding to implement a two year pilot of the Florence-to-Eugene route and funding to continue the Florence-to-Yachats route by applying to the Statewide Transportation Improvement Fund (STIF) Intercommunity Discretionary Grant program for these two projects. The application deadline for the State Intercommunity Discretionary Grant is February 1, 2019. This agenda item requested Executive Committee approval for entering into this role as an applicant for the grant funding, and potential manager of the funds and transit services.

Greg James asked if the grant would provide all of the funding or whether LCOG would need to use other agency funds for the projects. Paul responded that the grant will cover all costs, including administrative, and no LCOG funds would be used.

Greg also asked if LCOG would contract with 3<sup>rd</sup> parties to provide the service and Paul responded yes. Paul also noted that we may also consider leasing the vehicles for the providers, but would make that determination later. LCOG would manage all contracts for the services.

Greg asked if funds would be available in the future and what our aspirations were. Paul noted that the new dedicated Transit funding would provide ongoing funding, but that federal funds were also available and LCOG could apply for those funds as well.

Tom Cotter asked if we had an idea about ridership. Paul stated while he did not have exact numbers, we do know that the Florence to Yachats route has sufficient ridership to justify ongoing service on that route. Tom asked if there is a possibility the Eugene to Florence service would stop in Veneta. Paul stated it was being looked at as a direct route, but stops in Veneta and Mapleton were a possibility and would be determined later.

Chris Pryor stated he thought this was a good idea and wanted to clarify that LCOG would be the administrator and not the service provider. Paul confirmed that.

Chris also asked about liability and risk. Paul noted that we would address those issues but LCOG would not be providing service and we could even look at branding the routes or service so that was clearer.

Richard Zettervall asked if the \$1.3 million would provide 3 round trips per day for the Eugene to Florence route. Paul stated 2 round trips per day were anticipated but we would want to be as flexible as possible to provide the best service.

Vickie Kennedy asked if the Florence to Yachats route was doing well and Paul stated there was enough ridership after 3 months to justify continuing the service.

Matt Keating asked what public outreach had been conducted. Paul noted that we received over 1,500 responses to our public outreach in 1 month.

Matt asked if there would be additional opportunities for the public, specifically LCC students, to provide input. Paul stated that if the grants were received, we would do public outreach for input.

Mary Walston stated the questions she had been asked and answered.

Greg stated he felt the concept was well conceived and LCOG was the right agency to coordinate this county-wide service. He noted that Paul answered all of the questions thoroughly and completely and that it would be short-sighted not to apply for the funds for this purpose.

Tom asked if there should be a limit on the amount of funds to be expended. It was noted that this action item was for approval to apply for the funds and any expenditure limits or contracts would be brought back to the Executive Committee at the appropriate time.

The Executive Committee approved; 8:0.

## **February 12, 2019 MEETING NOTES:**

The LCOG Executive Committee was called to order by Board Chair Sherry Duerst-Higgins. Members present were: Vice-Chair Mary Walston, Tom Cotter, Greg James, Chris Pryor, and Richard Zettervall. Vickie Kenney attended via phone. Absent: Matt Keating. Also in attendance: Heather Buch, Lane County Commissioner; Howard Schussler, LCOG Government Services Division Director.

### **Information Items**

1. Park Place Building Strategy.

Brenda reviewed the memo and the EMG report. It was reported that once the proposals for replacement of the elevators comes back, a recommendation would be presented to the Executive Committee for review and action.

## **Policy / Action Items**

### **2. Nominations for Annual Awards.**

Brenda reviewed the packet and the Committee discussed the nominations. The following were chosen:

Economic Enhancement: Courtney Griesal  
Elected Official: Pat Farr  
Public Employee: Erin Reynolds  
Citizen: Dan Buckwald  
Intergovernmental Team: Lane County and City of Eugene Camp 99 Team  
Public Career: Gino Grimaldi  
Special Recognition: Sandy Larson

The Committee decided that all of the awardees should be notified beforehand.

### **3. CWEDD Board Members.**

Brenda reviewed the memo and noted who had served on the CWEDD over the past year. The following Executive Committee members volunteered to serve as LCOG's CWEDD Board representatives: Sherry Duerst-Higgins, Mary Walston, Greg James, Chris Pryor, Tom Cotter, and Richard Zettervall. The Executive Committee approved; 7:0.

### **4. Lane Economic Committee.**

Brenda reviewed the memo and the recommendations from the Lane Economic Committee. The Executive Committee adopted the recommendations; 7:0.

### **5. Audit Committee Members.**

Brenda noted that every February, the Executive Committee chooses three members of the Audit Committee. Sherry Duerst-Higgins, Mary Walston, and Greg James volunteered. The Executive Committee approved these three Board members to be appointed by the Board to the Audit Committee; 7:0.

6. Budget Committee Members.

Brenda referred Executive Committee members to the memo in the packet, noting that the Bylaws required six Budget Committee members – three Board members and three citizen members. Currently, the Budget Committee had two citizen members. LCOG had noticed for a new member and received one application – Jessica Mumme who served on the Budget Committee for the past three years, but whose term had ended.

Sherry Duerst-Higgins, Chris Pryor, and Heather Buch volunteered. The Executive Committee approved these three Board members and Jessica Mumme to be appointed by the Board to the Budget Committee; 7:0.

7. Resignation of Executive Committee member and replacement.

At the December Board meeting, South Lane representative Alan Baas was voted in as an Executive Committee member. He has resigned, so the Executive Committee asked Lane County representative Heather Buch to join the Executive Committee. The Executive Committee approved to recommend Commissioner Buch be ratified as an Executive Committee member; 7:0.

**Standing Items**

The Executive Committee reviewed the Draft Board Agenda for February. The only change was to add ratification of the new Executive Committee member.