

MINUTES  
SENIOR SERVICES ADVISORY COUNCIL

Friday, May 17, 2019

1:30 – 2:30 p.m.

Buford Room – Lane Council of Government  
859 Willamette Street – Eugene, Oregon

MEMBERS PRESENT: Diane Rogers, Chair; Julie Austin, Hoover Chambliss, Rod Holst, Kay McDonald, Brittany Oom, Suzanne Huebner-Sannes, Amy Scott, Ken Viegas, Daniel Vlaicu.  
Excused: Judy Dashney, Tom Mulhern  
STAFF: Brooke Emery, Emily Farrell, Tammy Lanz, Kate Scott.

**1. Call to Order/Introductions**

Ms. Rogers called the meeting to order at 1:33 p.m. and everyone present introduced themselves.

**2. Consideration of and Additions to Agenda**

Ms. Rogers asked if anyone had any additions to the agenda. Ms. Farrell said that they could remove the Elder Abuse Awareness Month Activities Update agenda item, since they talked about it in the Joint Council meeting.

**MOTION:** Ms. Austin moved, seconded by Mr. Holst, to approve updates to the May 17, 2019 SSAC meeting agenda. The motion carried unanimously.

**3. Consideration of Last Meeting Minutes**

**MOTION:** Mr. Holst moved, seconded by Mr. Chambliss, to approve the March 15, 2019 SSAC minutes as presented. The motion carried unanimously.

**4. Contract Amendment Action Items**

Ms. Scott said that since Heather Demsky was unable to make the meeting, she would be presenting the Senior Meals contract amendment recommendations.

**a. OPI In-Home Services Consortium Recommendation**

Ms. Scott informed everyone that this would be the second year of their contract with North West Senior & Disability Services (NWSDS), with three years still remaining. The contract would not exceed \$360,000 OPI 60+ Funds, \$140,000 OPI Pilot Funds, \$123,270 OAA Family Caregiver Respite Funds; for a total of \$623,270. NWSDS is the lead entity in the regional OPI In-Home Services Consortium that includes S&DS, NWSDS, and Oregon Cascades West Council of Governments. The consortium is currently contracting with Addus In Home care for OPI in-home services based on an RFP conducted in 2018.

**b. Elder Help Recommendation**

Ms. Scott informed that this would be the second year of their contract with Katie Dockery, with three years still remaining. Ms. Scott said that there had been no change in rate for 10 years, so they increased the amount by 10% to \$18,107. Ms. Scott thought Ms. Dockery was doing a great job, and said that she was very focused on recruitment, and was doing a great job at retaining volunteers as well.

**c. FOOD for Lane County Contract Amendment**

Ms. Scott informed that they received more Older American Acts (OAA) funds, which increased the meal reimbursement rate for FOOD for Lane County to \$4.80 per meal for the final quarter of the current year contract.

**d. FOOD for Lane County MOW Contract Amendment**

Ms. Scott informed everyone that this would be the fifth and final year of this contract. Beginning in January 2020 they will be opening the contract to new bidders.

Ms. Scott said that the Procurement & Monitoring committee had a majority vote to recommend approval of all four of these amendments. She said that the committee had tried something new, and voted through an online portal. Ms. McDonald, Ms. Austin, and Ms. Rogers, members of the Procurement & Monitoring committee, let Ms. Scott know that they liked voting online and the process went smoothly.

**MOTION:** Mr. Viegas moved, seconded by Mr. Chambliss, to approve the FY 2020 OPI In-Home Services Contract Amendment, the FY 2020 Elder Help Volunteer Coordination Contract Amendment, the FY 2019 FOOD for Lane County Contract Amendment, and the FY 2020 FOOD for Lane County, MOW Delivery in Eugene Contract Amendment. The motion carried unanimously.

**5. SSAC New Member Applicant Review and Vote**

Ms. Lanz announced that they had five applicants for interviews, with only four who moved forward for approval.

Joan Benson:

**MOTION:** Mr. Vlaicu moved, seconded by Mr. Holst, to approve Joan Benson for SSAC full membership. The motion carried unanimously.

Beth Brooks:

**MOTION:** Mr. Holst moved, seconded by Ms. Austin, to approve Beth Brooks for SSAC full membership. The motion carried unanimously.

Jody Cline:

**MOTION:** Ms. Oom moved, seconded by Ms. McDonald, to approve Jody Cline for SSAC full membership. The motion carried unanimously.

Judith Moman:

**MOTION:** Mr. Holst moved, seconded by Ms. Austin, to approve Judith Moman for SSAC full membership. The motion carried unanimously.

Ms. Rogers wanted to know when they would be opening up applications again. Ms. Scott said that they usually do them once a year, but, if desired, they could do twice a year. Ms. Rogers asked how many members they currently have, and how many is their max. Ms. Lanz responded that they currently have 18 members, and their max is 23.

Mr. Vlaicu's position would be expiring soon, since he was at the end of his six year limit. He hoped that after taking some time off they would allow him to come back. Ms. Rogers requested applicants for the vice chair and second vice chair positions. No one replied. Ms. Scott let Ms. Rogers know that if necessary she could appoint someone herself. Ms. Rogers asked if Mr. Chambliss was still interested in being the DSAC and SSAC Liaison. He answered that he was.

**6. Call for Next Meeting Agenda Items**

**Reminder of Next Meeting: July 19, 2019 1:30PM – 2:30PM**

Mr. Holst reminded everyone that the Boomerama would be happening from 10 a.m. to 5 p.m. on Saturday, May 18, 2019. Ms. Farrell said that they would have a booth there, so they should swing by. Ms. Rogers let everyone know that the event was free.

Ms. McDonald said that there would be a conference June 21, 2019 at the LLC Learning Center. She said that it would also be a free event, and that there would be six speakers. She would send out an email with the flyer attached.

No one had any agenda items to put forth. Ms. Scott said that if they wanted to, they could take the summer off and reconvene at the end of Summer, or if something popped up. She would send out an email with the decision when S&DS figured it out.

**7. Adjournment**

The meeting was adjourned at 2:02 p.m.

(Minutes recorded by Lydia Dysart)