



Agreement to Pay for Bilingual Certification Retest

This form is for staff who are looking to complete their Bilingual Certification by re-testing after not receiving a score that meets the minimum standards set by LCOG on their first test. While LCOG pays for the first test, retests are the responsibility of the testing employee.

1. Select Test(s) Required

Please check the box next to the test and price that match what you need to retest for:

<input type="checkbox"/>	WRITTEN TEST ONLY - \$90.50
<input type="checkbox"/>	ORAL TEST ONLY - \$108.00
<input type="checkbox"/>	BOTH TESTS - \$198.50

2. Payment

Using the amount associated with the test you are retaking, please make a payment out to the Lane Council of Governments. Check or cash payments are accepted.

3. Agreement

By signing below, you agree that you are choosing to retest for LCOG's bilingual certification and that you are responsible for the price of retesting. Further, you agree to pay for all actual costs associated with retesting that may not be listed above. Payment for retesting does not guarantee receipt of bilingual certification if employee does not meet minimum standards upon retesting.

Employee Signature

Date Signed

Printed Employee Name

Submit this completed form with payment to LCOG Fiscal, 859 Willamette Street, STE 500, Eugene OR 97401. Upon confirmation of payment, Fiscal staff will alert the S&DS Executive Assistant to request the test. For any questions, please contact the S&DS Executive Assistant.