



## EXECUTIVE COMMITTEE MEETING AGENDA FOR DECEMBER

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**Date:** Tuesday, December 14, 2021  
**Time:** 5:30 p.m.  
**Location:** Join Zoom Meeting:

<https://zoom.us/j/91661217359?pwd=RHVxZ2ZybmtxcFh2S2xpMTIHalFOdz09>

**Meeting ID:** 916 6121 7359  
**Passcode:** 125457

**Contact:** Brenda Wilson, (541) 682-4395

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\* Denotes Packet Attachment

### Policy / Action Items

- 1.\* FY23 LCOG Dues Rates - Recommend Adoption to Board
- 2.\* Lane Workforce Partnership, Letter of Support - Approve
- 3.\* Draft January Board Meeting Agenda - Approve

Public Comment is limited to 3 minutes. The Board has the right to ask disruptive attendees to leave the meeting. The Board may choose not to respond to comments and lack of response does not indicate support or disagreement.

American Sign Language interpretation is available with 48 hours notice.

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December 14, 2021

**To:** Executive Committee  
**From:** Brenda Wilson  
**Subject:** FY23 Member Dues Rates

**Action Recommended:** Recommend FY23 Member Dues Rates to LCOG Board

**Background:**

At the end of each calendar year, the LCOG Board is asked to adopt new member rates for the next fiscal year. For all but Special Districts, the dues amount is calculated on population, enrollment numbers, or customer numbers. Then, as soon as certified population and school enrollment figures are in hand, those figures are used to generate the dues amounts.

Currently, the LCOG Member Dues structure has a \$500 minimum and provides:

- Representation on the LCOG Board of Directors.
- Subscription to the Regional Land Inventory Database, valued at \$850.
- 12 hours of LCOG professional staff time each fiscal year valued at approximately \$1,200. Note that this staff time does not include direct service contracts that LCOG has with our members.

For Special Districts, the Dues structure includes 2 levels of membership with a minimum \$500 base amount for Level 1 and a \$1,000 minimum base amount for Level 2. For level 2, members receive the items listed above; for Level 1, members received all but the 12 hours of staff time.

The base rates last year were: 0.23 for the County; 0.414 for cities; 0.113 for school districts and utilities. These rates have been “re-set” several times over the last 45 years to reduce Member Dues for most members without accounting for inflation or increased costs for LCOG. And while the new rates sometimes reflected an increase in dues, most members’ dues amounts are now less than the amounts were in the 1980s and 1990s.

Note that for all but Special Districts, the dues amount is calculated on population, enrollment numbers, or customer numbers and we will not have these updated numbers until after the beginning of the year. I have inserted the projected population numbers from Portland State for the County and the cities; for all others I have updated the Dues Schedule to include a 1% increase in the “population” numbers for schools and a 2% customer account number for utilities. Once we have the actual numbers, we will update the numbers and calculate the actual Dues amounts.

For Fiscal Year 2023, I recommend keeping the same structure and the base rates the same for all members; increasing the County’s rate from 0.230 to 0.255. The County’s rate has remained relatively steady while other member’s rates have increased over time. This would bring the County’s rate more in line with other members.

The total dues amount is estimated to be about \$241,820 – an increase of less than \$3,000 over last year due to population changes, but again, will be adjusted accordingly once we have final numbers.

**Recommended Action:** Recommend Board Adopt the FY23 Member Dues Rates as discussed.

**FY23  
 LCOG MEMBER DUES  
 JULY 2022 - JUNE 2023**

JURISDICTION	FY22 MEMBER DUES RATES				PROPOSED FY23 MEMBER DUES RATES				
	BASE	RATE	Dues - Level 1	Dues - Level 2	BASE	RATE	Dues - Level 1	Dues - Level 2	
<b>Lane County</b>	381,365	0.230		\$ 87,714	382,647	0.255		\$ 97,575	
<b>Cities</b>									
Eugene	173,620	0.414		\$ 71,879	175,626	0.414		\$ 72,709	
Springfield	61,535	0.414		\$ 25,475	62,352	0.414		\$ 25,814	
Cottage Grove	10,155	0.414		\$ 4,204	10,792	0.414		\$ 4,468	
Florence	8,925	0.414		\$ 3,695	9,600	0.414		\$ 3,974	
Junction City	6,200	0.414		\$ 2,567	7,032	0.414		\$ 2,911	
Creswell	5,585	0.414		\$ 2,312	5,684	0.414		\$ 2,353	
Veneta	4,845	0.414		\$ 2,006	5,271	0.414		\$ 2,182	
Oakridge	3,310	0.414		\$ 1,370	3,238	0.414		\$ 1,341	
Dunes City	1,365	0.414	\$ 500	\$ 1,000	1,454	0.414	\$ 510	\$ 1,020	
Coburg	1,375	0.414	\$ 500	\$ 1,000	1,322	0.414	\$ 510	\$ 1,020	
Lowell	1,090	0.414	\$ 500	\$ 1,000	1,211	0.414	\$ 510	\$ 1,020	
Westfir	265	0.414	\$ 500	\$ 1,000	260	0.414	\$ 510	\$ 1,020	
<b>School Districts</b>									
LCC	13,207	0.113		\$ 1,492	13,339	0.113		\$ 1,507	1%
Eugene 4J	17,369	0.113		\$ 1,963	17,542	0.113		\$ 1,982	1%
Springfield	10,946	0.113		\$ 1,237	11,055	0.113		\$ 1,249	1%
Bethel	5,680	0.113	\$ 500	\$ 1,000	5,737	0.113		\$ 648	1%
South Lane	2,873	0.113	\$ 500	\$ 1,000	2,873	0.113	\$ 510	\$ 1,020	
Creswell	1,303	0.113	\$ 500	\$ 1,000	1,303	0.113	\$ 510	\$ 1,020	
McKenzie	199	0.113	\$ 500	\$ 1,000	199	0.113	\$ 510	\$ 1,020	
<b>Utilities</b>									
EWEB	93,930	0.113		\$ 10,614	95,809	0.113		\$ 10,826	2%
EPUD	18,053	0.113		\$ 2,040	18,414	0.113		\$ 2,081	2%
Heceta			\$ 500	\$ 1,000			\$ 510	\$ 1,020	
Rainbow Water			\$ 500	\$ 1,000			\$ 510	\$ 1,020	
<b>Special Districts</b>									
Port of Siuslaw			\$ 500	\$ 1,000			\$ 510	\$ 1,020	
Lane ESD			\$ 500	\$ 1,000			\$ 510	\$ 1,020	
Western Lane Amb			\$ 500	\$ 1,000			\$ 510	\$ 1,020	
Willamalane			\$ 500	\$ 1,000			\$ 510	\$ 1,020	
River Road Park Dist			\$ 500	\$ 1,000			\$ 510	\$ 1,020	
Fern Ridge Library Dist			\$ 500	\$ 1,000			\$ 510	\$ 1,020	
Siulaw Valley F&R			\$ 500	\$ 1,000			\$ 510	\$ 1,020	
Lane Library Dist			\$ 500	\$ 1,000			\$ 510	\$ 1,020	
Siuslaw Library Dist			\$ 500	\$ 1,000			\$ 510	\$ 1,020	
Junction City RFPD			\$ 500	\$ 1,000			\$ 510	\$ 1,020	
Rainbow Water Dist			\$ 500	\$ 1,000			\$ 510	\$ 1,020	

**TOTAL**

**10,000 239,568**

**10,200 252,020**  
**Expect 241,820**

**LCOG DUES RATES HISTORY**

<b>Fiscal Year</b>	<b>Dues Received</b>	<b>County Rate</b>	<b>City Rate</b>	<b>School Rate</b>	<b>Utility Rate</b>	<b>Special Districts</b>	<b>Notes</b>
1978	\$197,978	0.440	0.500	0.240	0.130	\$300	
1979	\$211,528	0.440	0.500	0.240	0.130	\$300	
1980	\$197,126	0.440	0.500	0.240	0.130	\$300	
1981	\$217,853	0.480	0.550	0.260	0.140	\$330	
1982	\$232,441	0.480	0.610	0.290	0.150	\$400	
1983	\$184,342	0.340	0.520	0.250	0.130	\$340	
1984	\$191,477	0.340	0.520	0.250	0.130	\$340	
1985	\$189,355	0.340	0.520	0.250	0.130	\$340	
1986	\$189,879	0.340	0.520	0.250	0.130	\$340	
1987	\$191,526	0.340	0.520	0.250	0.130	\$340	
1988	\$186,818	0.340	0.520	0.250	0.130	\$340	
1989	\$198,085	0.340	0.520	0.250	0.130	\$340	
1990	\$210,246	0.340	0.520	0.250	0.130	\$340	
1991	\$204,589	0.340	0.520	0.250	0.130	\$340	
1992	\$209,846	0.340	0.520	0.250	0.130	\$340	
1993	\$217,533	0.340	0.520	0.250	0.130	\$340	
1994	\$219,838	0.340	0.520	0.250	0.130	\$340	
1995	\$226,975	0.340	0.520	0.250	0.130	\$340	
1996	\$203,419	0.290	0.520	0.130	0.130	\$500	
1997	\$210,304	0.290	0.520	0.130	0.130	\$503	
1998	\$146,795	0.200	0.360	0.090	0.090	\$357	
1999	\$155,539	0.205	0.369	0.092	0.092	\$369	
2000	\$161,664	0.208	0.375	0.094	0.094	\$375	
2001	\$167,936	0.213	0.384	0.096	0.096	\$384	
2002	\$176,441	0.220	0.397	0.099	0.099	\$397	
2003	\$183,738	0.226	0.408	0.102	0.102	\$408	
2004	\$186,906	0.230	0.415	0.104	0.104	\$415	
2005	\$195,199	0.235	0.424	0.106	0.106	\$424	
2006	\$202,211	0.241	0.435	0.109	0.109	\$435	
2007	\$210,217	0.248	0.448	0.112	0.112	\$448	
2008	\$219,472	0.255	0.461	0.115	0.115	\$461	
2009	\$227,762	0.260	0.470	0.117	0.117	\$470	
2010	\$230,585	0.260	0.470	0.117	0.117	\$470	*Inflation factor removed - dues rate the same
2011	\$232,209	0.260	0.470	0.117	0.117	\$470	*Inflation factor removed - dues rate the same
2012	\$234,224	0.260	0.470	0.117	0.117	\$470	*Inflation factor removed - dues rate the same
2013	\$196,146	0.217	0.392	0.098	0.098	\$392	* dues for all members were reduced by 16.5 percent
2014	\$197,197	0.217	0.392	0.098	0.098	\$392	* 16.5 reduction held
2015	\$197,915	0.217	0.392	0.098	0.098	\$392	* 16.5 reduction held; includes 4 new members
2016	\$213,149	0.220	0.400	0.100	0.100	\$510	Slight increase
2017	\$217,270	0.220	0.400	0.100	0.100	\$510	Dues rate the same
2018	\$220,700	0.220	0.400	0.100	0.100	\$510	Dues rate the same
2018	\$223,778	0.220	0.400	0.100	0.100	\$510	Dues rate the same
2020	\$237,438	0.220	0.400	0.100	0.100	\$510	Dues rate the same
2021	\$239,568	0.230	0.414	0.113	0.113	\$510	Slight adjustment to rates
2022	\$252,020	0.255	0.414	0.113	0.113	\$510	Slight adjustment to County rate



December 14, 2021

**To:** Executive Committee

**From:** Brenda Wilson, Executive Director

**Subject:** Letter of Support Request from Lane Workforce Partnership

**Action Recommended:** Provide letter of support

**Background:**

Lane Workforce Partnership (LWP) is submitting an application for grants funds from the Economic Development Administration (EDA) Good Jobs Challenge funding opportunity.

Lane Workforce Partnership, the designated local Workforce Investment Board for Lane County, Oregon, funds and delivers programs that empower job seekers to meet the current and future workforce needs of employers in Lane County. Programs and services are delivered through a network of local partners including employers, labor groups, government, community colleges, high schools, community-based organizations, and economic development. Lane Workforce Partnership is one of nine workforce boards statewide.

The Good Jobs Challenge funding is designed to help get people back to work by investing in: (1) developing and strengthening regional workforce training systems that support sectoral partnerships; (2) designing sectoral partnerships; and (3) implementing sectoral partnerships that will lead to high-quality jobs. The goal of regional workforce training systems is to create and support effective training programs that will connect the in-demand and emerging skills needs of employers with qualified workers and help workers find and keep quality jobs and advance along their chosen

career path. The awards range between \$1 million and \$25 million with no required match.

Lane Workforce Partnership will bring this request to the Lane Economic Committee (LEC) on December 13, 2021, as such a request ties into the Comprehensive Economic Development Strategy (CEDS). The LEC's recommendation will be relayed to the Executive Committee at the Committee's December 14, 2021 meeting. A draft letter will be provided at the meeting.

**Suggested Action:** Provide a letter of support LWP's application to the Good Jobs Challenge.



# BOARD MEETING AGENDA

**Date: Thursday, January 27, 2022**

**Time: 6:00 p.m.**

**Location: Virtual – Details TBD**

\* denotes packet attachment

## 6:00 Call to Order

### Call Regular Meeting to Order

1. Welcome & Introductions
2. Requests for Additions to the Agenda *[to be considered under Business Items]*

### Public Comment

3. Comments from the Public

### Presentations

4. a.\*\* FY21 Financial Statements, Isler CPA – Audit Report, **Accept**  
\*\* Hard copies will be available at the meeting

### Business Items

5. Consent Agenda *[Board members may request an item be removed from the Consent Agenda to discuss separately under Item 6]*
  - a.\* September 30, 2021 Minutes – Approve
  - b.\* FY23 Member Dues – Adopt
  - c.\* FY22 Budget Assumptions and Process – Adopt
6. Items Removed from Consent Agenda
- 7\* Ratification and Election of Executive Committee members

### Reports

8. a.\* Executive Committee Report  
b.\* Advisory Council Reports

### Wrap Up

9. Call for Future Agenda Items; Emerging Issues.

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