



**ADDENDUM to POSITION DESCRIPTION
BILINGUAL DIFFERENTIAL
Senior and Disability Services**

Employee (print name) _____

As per Section 11.4 of the LCOG/SEIU CBA for SEIU-represented employees, and as per S&DS protocol for non-SEIU-represented employees:

S&DS employees who provide bilingual services to LCOG - meaning translation to and from English from another language, in which they are fluent – receive a differential of \$2,650.00 annually, pro-rated by pay period, in addition to their base wage. By signing below, they agree to provide these services.

S&DS employees who complete statewide certification of bilingual skills using certification criteria selected by LCOG, and who agree to provide comprehensive written and oral translation services to LCOG – meaning translation to and from English from another language, in which they are fluent - receive a differential of \$3,500.00 annually, pro-rated by pay period, in addition to their base wage. By signing below, they agree that they have been certified and agree to provide these services.

Check one box:

___ Bilingual services (\$2,650) for _____ (language)

___ Bilingual services and certification (\$3,500) for _____ (language)

Date of certification _____ Date certification will expire _____

Signatures

Employee signature and date _____

Unit Manager signature and date _____

Program Manager signature and date _____

Division Director signature and date _____

Human Resources signature and date _____