



LANE COUNCIL OF GOVERNMENTS

REQUEST FOR PROPOSALS (RFP)

Diversity, Equity, Inclusion, and Belonging Education & Coaching

for the

Lane County Public Safety Coordinating Council

Response Proposal Closing: 5:00 PM, ~~August 12~~August 5, 2022

Single Point of Contact (SPOC):

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SECTION 1: GENERAL INFORMATION

1.1 INTRODUCTION

Lane Council of Governments (LCOG) is a regional planning, coordination, program development and service delivery organization in local communities across Lane County and is the oldest council of governments in the nation. LCOG is dedicated to serving the public interest and enhancing the quality of life for all making their homes in Lane County. LCOG on behalf of Lane County’s Local Public Safety Coordinating Council (PSCC) is looking for a service provider to lead PSCC members and staff in Diversity, Equity, Inclusion and Belonging (DEIB) training and coaching as well as assist in an equity informed visioning, outcomes and goal setting effort.

The initial term of the Contract is anticipated to be August 2022 through December 30, 2023, with options to extend if and as additional funds are secured.

1.2 SCHEDULE

The table below represents a tentative schedule of events. All times are listed in Pacific Standard Time (PST). All dates listed are subject to change. N/A denotes that event is not applicable to this RFP.

Event	Date
RFP Opens	July 8, 2022
Questions/Requests for Clarification Due	July 15, 2022
RFP Closes/Proposal Due	August 12 5, 2022 (by 5 p.m. PST)
Potential Interviews/Presentations	August 15- 26 19, 2022
Issuance of Notice of Intent to Award (approximately)	August 29 – September 22 22- 26 , 2022

1.3 CONTRACTOR REQUIREMENTS

1.3.1 Independent Contractor(s)

The successful person(s) will operate independently and not as an agent of LCOG or Lane County.

1.3.2 Applicable Federal, State, Local Statutes and Rules

The successful person(s) must comply with all applicable federal, state, local statutes and rules governing the provision of services, including but not limited to:

4.4 PROPOSAL MODIFICATION OR WITHDRAWAL

If a Proposer wishes to make modifications to a submitted Proposal it must submit its modification in one of the authorized methods listed in the Proposal Delivery Options section. To be effective the notice must include the RFP number and be submitted to the SPC prior to Closing.

If a Proposer wishes to withdraw a submitted Proposal, it must submit a Written notice signed by an authorized representative of its intent to withdraw to the SPC via email, fax, hard copy prior to closing in accordance with OAR 125-247-0440. To be effective the notice must include.

4.5 PROPOSAL DUE

A Proposal (including all required submittal items) must be received by the SPC on or before Closing (August ~~125~~, 2022 by 5:00 pm PST). All Proposal modifications or withdrawals must be received prior to Closing.

A Proposal received after Closing is considered LATE and will NOT be accepted for evaluation. A late Proposal will be returned to the Proposer or destroyed.

4.6 PUBLIC OPENING

There will be no public Opening of Proposals.

4.7 PROPOSAL REJECTION

Agency may reject a Proposal, in part or in whole, for any of the following reasons:

- Proposer fails to substantially comply with all prescribed RFP procedures and requirements, including but not limited to the requirement that Proposer's authorized representative sign the Proposal.
- Proposer makes any contact regarding this RFP with Agency representatives such as PSCC members, staff or officials other than the SPC or those the SPC authorizes, or inappropriate contact with the SPC.
- Proposer attempts to influence a member of the Evaluation Committee.
- Proposal does not meet highest need and full purpose of RFP.
- Proposal is conditioned on Agency's acceptance of any other terms and conditions or rights to negotiate any alternative terms and conditions that are not reasonably related to those expressly authorized for negotiation in the RFP or Addenda.

Agency reserves the right to cancel this solicitation, or the proposals received may be considered with opportunity for supplemental submission. If there is partial rejection, the Agency may solicit supplemental information only from those proposers who submitted

RESPONSES TO QUESTIONS RECEIVED FOR S-C20414-00003699

Q-question R-response

Q1. Whether all the 32 need to be trained together?

R1: It is at the proposer's discretion to design the method. We do not require all 32 to be trained together.

Q2. What will be the training location?

R2: It is at the proposer's discretion to include virtual, hybrid, or in person training components. Any in person trainings would occur in Eugene, Oregon.

Q3: Has PSCC identified a budget for this initiative, and if so, is it possible to share? Is there a price above which proposals would not be accepted? (Page 11; 3.3 Proposal Requirements; 3.3.3 Budget Estimate/Price Proposal)

R3: Approximately \$35,000 is secured. Additional funding is being pursued. No criteria of maximum price has been established with which to disqualify proposals.

Q4: Have you identified your organization's pinpoints? (Overarching question)

R4: No, not in an explicit manner.

Q5: Have you done an engagement survey? If so, when? (Overarching question)

R5: Engagement has been informally assessed over the past year, however no single engagement survey was done.

Q6: What does level of commitment to DEI look like across the different members of your organization? (Overarching question)

R6: Variable. The interest in learning more and dedicating resources to do so is unanimous. Capacity to act on the interest is variable.

Q7: How often/ how do you envision your leaders taking what they will learn through these trainings to their teams? (Overarching question)

R7: This effort is envisioned as developing a leadership cohort for transformational change of Lane County's criminal justice system. Participants will decide if, how and when to initiate praxis with their internal teams.