
RFP ADDENDUM #2
Date of Addendum: July 15, 2022

NOTICE TO ALL POTENTIAL RESPONDENTS

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.

PROPOSAL RESPONSE SHEET

We have received questions about the “**Proposal Response Sheet**” referenced in the submittal requirements under Section 3.4 (D), but not included on the website or in other previously shared materials.

This Addendum includes the required “Proposal Response Sheet.”

FORMAL QUESTIONS AND ANSWERS

We have included Questions and Answers on our RFP webpage www.lcog.org/bb-rfp. We noted in our last addendum that we would do this. We hope these have been helpful. We also recognized that our RFP does indicate that Addenda are the only formal means for sharing Questions and Answers. Thus, we have moved them into this Addendum, and future questions will be answered via addenda, consistent with the RFP.

Q: For Subtask 1.2 on page 11, what is the expected method to collect the information to be documented?

A: Subtask 1.2 outlines a series of inventories and baseline assessments for broadband service in the Lane region. LCOG can provide a number of local tools for reference (some currently under development). Local and national resources should be sought and utilized. LCOG does not have other methods outlined, but welcomes respondent ideas, methods and innovations.

Q: Will there be a formal Q/A period?

A: Question can be posed directly Michael Wisth, the project point of contact, via email at mwisth@lcog.org. LCOG will manage a running list of questions and answers from this RFP webpage and Addenda.

Q: As Lane is a rather large county, what is the amount of coverage or access expected?

A: Some funding opportunities (including grants) dictate service level expectations. Lane County has established a general target of no less than 100 MB (symmetrical – up and down)

Q: Can the 2.3 qualifications be satisfied using subcontractor experience?

A: LCOG fully expects that some responses will include teams – and therefore the necessity to rely on “sub-contractors” to meet the “minimum qualifications” outlined in Section 2.3 of the RFP.

Q: Does the available staff experience have to be fulfilled by one individual or can that be throughout the proposed team?

A: The requirements do not have to be met by one individual.

Q: Could two RFP candidates be considered in some form of team collaboration?

A: LCOG believes we have not precluded the opportunity to proactively align responding parties (in full or part) to constitute and propose a responsive RFP scope.

Q: In section 2.4 “Vendor’s Experience/ Available Staff Experience”, there is a requirement to provide resumes for key staff for this engagement. Would these resumes count towards the 25 page-limit (Section 3.1b)?

A: No, that required content would not count towards the 25-page limit.

Q: LCOG’s RFP states the following: *“If not emailing the Proposal, submit a total of five (5) copies of the Proposals in a sealed envelope marked on the outside “Proposals for the Regional Broadband Strategy & Funding Response”, as well as a digital copy on a USB Drive.”*

I just want to double check that it is okay for us to submit our response through email only?

A: It is OK to Email submissions only.

**Note: A recording of the non-mandatory Pre-Proposal Meeting (held on June 21, 2022) is available on the RFP webpage.*

END OF ADDENDUM

PROPOSAL RESPONSE SHEET



RFP for Regional Broadband Strategy & Funding Response

Please review the Request for Proposal (RFP) and webpage hosting it (www.lcog.org/bb-rfp). Furnish the information requested below and return this page with your RFP response by the RFP closing date/time.

DECLARATIONS

I/we declare that in submitting the Proposal and this declaration:

- a. I/we have read the Request for Proposals (RFP) in its entirety and have reviewed LCOG's Public Contracting Rules from the webpage www.lcog.org/bb-rfp.
- b. I/we have obtained and read all Addenda to the RFP posted to the RFP webpage (www.lcog.org/bb-rfp) by 2 PM, July 22, 2022.
- c. The information provided is true, accurate and complete and not misleading in any material respect
- d. The Proposal does not contain intellectual property that will breach a third party's rights
- e. I/we have secured all appropriate authorizations to submit this Proposal, to make the statements and to provide the information in the Proposal and I/we am/are not aware of any impediments to enter into a Contract to deliver the Requirements.
- f. I/we understand that the falsification of information, supplying misleading information or the suppression of material information in this declaration and the Proposal may result in the Proposal being eliminated from further participation in the RFP process and may be grounds for termination of any Contract awarded as a result of the RFP.

By signing this declaration the signatory below represents, warrants and agrees that he/she has been authorized by the Respondent/s to submit the attached proposal and make this declaration on its/their behalf.

Signature: _____

Full name: _____

Title / position: _____

Name of organization: _____

Date: _____