



**DATE:** July 5, 2022  
**TO:** Potential Proposers  
**FROM:** Elena Kuhnhenh, Senior Financial Analyst  
**RE:** Request for Proposals No. 2022-0004 Travel Model Technical Assistance

### RFP ADDENDUM #1

This Addendum modifies the Request for Proposals (RFP) document(s) only to the extent indicated herein. Proposer must be responsive to any requirements of this Addendum as if the requirements were set forth in the originally issued RFP. Failure to do so may result in Proposal rejection.

The purpose of this Addendum is to:

Add the Reference Questionnaire form indicated in the RFP Section 3.2 Evaluation Criteria 6.

RFP is amended to read as follows:

1. Section 3.2 Evaluation Criteria 6

**Reference Questionnaires - Scoring for Relevant Experience**

Provide references for the 2 most recent, relevant projects that were completed through final deliverables in the last 5 years. To be relevant, projects listed should include services that are similar in nature and complexity to the Project(s) described in this RFP. Proposers may not selectively pick projects/references. Rather, they must submit references for the most recent projects that are relevant to the services requested in this RFP. **Failure to submit the most recent, relevant references will be considered non-responsive and may result in Proposal rejection.**

Proposer must complete sections A and B of a separate Reference Questionnaire form (**RFP Attachment DE**) for each reference and send to the reference contact electronically (MS Word Format).

2. Attachment E - Reference Questionnaire form

ADDED:

**ATTACHMENT E - REFERENCE QUESTIONNAIRE**  
Attachment E is available for download at the following hyperlink:

<https://www.lcog.org/transportation/page/rfp-2022-0004-travel-model-technical-assistance>

Attachment E may also be requested by email from the SPC listed on page 1 of this RFP.