



MEETING:	TRANSPORTATION PLANNING COMMITTEE		
DATE:	Thursday, July 20th, 2023		
TIME:	10:00 am- 12:00 pm		
LOCATION:	Remote via Zoom/phone		
CONTACT PERSON:	Paul Thompson, 541-682-4405		
INFORMATION:	+1 (669) 900-9128	Meeting ID: 930 0736 8475	Passcode: 520413

T P C A G E N D A

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| 1. Call to order, introductions, agenda review | 5 minutes |
| 2. Comments from the public | 15 minutes |
| 3. Safe Lane Coalition Report | 10 minutes |
| 4. Transportation Options Update | 10 minutes |
| 5. Transportation Improvement Project (TIP) Changes
<i>See attachment</i> | 10 minutes |
| 6. Public Participation Plan Goal, Objectives, Policies
<i>See attachment</i> | 20 minutes |
| 7. Federal Function Class/Boundary Update | 10 minutes |
| 8. Metropolitan Policy Committee (MPC) Meeting Check-in | 5 minutes |
| 9. Information Share & Other as needed and time allows | 5 minutes |

Transportation Improvement Program (TIP) Project Changes
Transportation Planning Committee (TPC) – Central Lane MPO
July 20, 2023

It is proposed that TPC recommend the following changes to the Metropolitan Policy Committee (MPC).

[none]

TPC is authorized to formally approve the following proposed changes. Approval is contingent upon completion of the public review period as specified in the individual descriptions. Changes approved by TPC will be forwarded to MPC for their information only.

Project Name: City of Springfield signal enhancements (state highways)

Applicant: ODOT

STIP Key Number: 21778

Description: Make signal enhancements on various signals on state highways and add illumination at the intersection of OR126 and 52nd Street for increased safety.

Funding: \$1,794,138 (Highway Safety Improvement Program)

Proposed Changes: Add the following five locations to project scope:

- MP 7.13 OR-126 HWY 227
- MP 12.64 OR-569, 069 – BELTLINE HWY EB
- MP 12.64 OR-569, 069 – BELTLINE HWY WB
- MP 12.86 OR-569, 069 – BELTLINE HWY EB
- MP 7.58 OR-126B, 015—MCKENZIE HWY

Action: These changes are requested by ODOT. CLMPO approved the original project scope for inclusion in the TIP. Any changes must be approved by the MPO upon consideration of the federal requirements of [Title 23 U.S.C. 450.326](#). MPO approval signifies that this project is consistent with the [goals and objectives](#) of the MPO's Regional Transportation Plan and meets the federal requirements for inclusion in the TIP.

Public review period: July 11 – July 25, 2023

Project Name: S. 28th Street dust mitigation (Springfield)

Applicant: City of Springfield

STIP Key Number: 21174

Description: Repave the road to create a smoother driving surface and extend its useful life.

Funding: \$1,808,256.36 (Congestion Mitigation Air Quality, Local Funds)

Proposed Changes: Increase construction funding by \$713,654.06 and preliminary engineering funding by \$18,594 using local funds.

Notes on Changes: Environmental issues around stormwater treatment. This created additional costs including ODOT Tech Center assisting in a resolution. The solution caused the API to increase and additional NEAP work was required. Local utility delayed construction of a sewer upgrade project two years. The sewer is under the roadway and needed to be completed prior to construction.

Action: These changes are requested by Lane County and ODOT on behalf of City of Springfield. CLMPO approved the original project scope for inclusion in the TIP. Any changes must be approved by the MPO upon consideration of the federal requirements of [Title 23 U.S.C. 450.326](#). MPO approval signifies that this project is consistent with the [goals and objectives](#) of the MPO's Regional Transportation Plan and meets the federal requirements for inclusion in the TIP.

Public review period: July 11 – July 25, 2023

MPC has authorized MPO staff to approve certain types of project changes. The following proposals were approved by MPO staff, or will be approved upon completion of the public review period (as necessary):

Project Name: Large Employer Trip Reduction (Eugene)

Applicant: City of Eugene

STIP Key Number: 22341

Description: Business focused pilot Transportation Demand Management project to reduce drive-alone vehicle trips to large regional employers.

Funding: \$162,345.93 (Urban Surface Transportation Block Grant)

Proposed Changes: Slip planning project from FY2023 to FY2024 for obligation.

Notes on Changes: Due to administrative delays, these funds will not obligate on time and funds will now not be obligated until October 2023 at the earliest.

Action: These changes are requested by City of Eugene in consultation with ODOT and CLMPO staff. CLMPO approved the original project scope for inclusion in the TIP. Any changes must be approved by the MPO upon consideration of the federal requirements of [Title 23 U.S.C. 450.326](#). MPO approval signifies that this project is consistent with the [goals and objectives](#) of the MPO's Regional Transportation Plan and meets the federal requirements for inclusion in the TIP.

Public review period: not applicable

Project Name: OR126B at 54th St. (Springfield)

Applicant: ODOT

STIP Key Number: 20209

Description: Add intersection improvements to improve accessibility and safety at this intersection by adding left turn lanes on 54th Street, updating existing signal and installing ADA compliant curb ramps.

Funding: \$2,230,400 (Highway Safety Improvement Program)

Proposed Changes: Cancel Utility Relocation phase and transfer those funds to Construction phase.

Notes on Changes: Utility Relocation phase not needed. No change in fiscal constraint.

Action: These changes are requested by ODOT. CLMPO approved the original project scope for inclusion in the TIP. Any changes must be approved by the MPO upon consideration of the federal requirements of [Title 23 U.S.C. 450.326](#). MPO approval signifies that this project is consistent with the [goals and objectives](#) of the MPO's Regional Transportation Plan and meets the federal requirements for inclusion in the TIP.

Public review period: not applicable

Project Name: Amazon Creek Bridge at Bailey Hill Rd (Eugene)

Applicant: City of Eugene

STIP Key Number: 22405

Description: Strengthening of bridge #40039 on Bailey Hill Rd over Amazon Creek to help prevent damage from an earthquake.

Funding: \$667,000 (Urban Surface Transportation Block Grant)

Proposed Changes: Increase preliminary engineering phase funding to \$350,000 using local funds.

Notes on Changes: Phase is currently funded at \$133,000. The original costs were based on percentages of estimated construction costs and the current estimated cost is based on actual negotiated contracts. The negotiated contracts have been reviewed by the ODOT Bridge Section Liaison and she agreed that they appeared reasonable.

Action: These changes are requested by City of Eugene. CLMPO approved the original project scope for inclusion in the TIP. Any changes must be approved by the MPO upon consideration of the federal requirements of [Title 23 U.S.C. 450.326](#). MPO approval signifies that this project is consistent with the [goals and objectives](#) of the MPO's Regional Transportation Plan and meets the federal requirements for inclusion in the TIP.

Public review period: not applicable

Comments received:

[none]

II. GOAL, OBJECTIVES, AND POLICIES

This chapter defines the goals, objectives and policies that govern the implementation of public involvement for MPO transportation planning. These document the commitment on the part of the MPO to pursue courses of action that will ensure effective and continuing public involvement. The suite of techniques that may be called upon to implement the policies are discussed in Chapter III.

Chapter IV (Evaluation of Public Participation Plan) of this document deals with evaluation—and includes approaches to measuring whether public involvement tools meet the objectives under each goal. The Public Participation Plan will be reviewed periodically as directed by MPC, but not longer than every four years, using the measures in Chapter IV.

Goal: Citizen Involvement in Regional Transportation Issues

Establish widespread understanding and support for regional transportation programs through development of an environment in which citizens, agencies and other interested parties in the metropolitan area are actively involved in meaningful and effective dialogue.

Definition/Intent: Transportation infrastructure and services exert a large effect on the community through land use, mobility of citizens and goods, and expenditure of large amounts of public funds. Decisions made at all levels of government (city, county, state, and federal) are often coordinated by the MPO in resolving issues and developing infrastructure in the region. The process can be quite complex and timelines can vary from 1 to 20 years. Citizens who are educated and knowledgeable about transportation issues are better able to provide guidance on the relative importance and priorities of proposed transportation system changes. Further, an effective two-way communication between policymakers and the public will enhance the credibility of plans and will lead to both citizen and legislative support of proposed programs. An effective public involvement process also will ensure that no one group of citizens is adversely affected.

References: Based on Moving Ahead for Progress in the 21st Century (MAP-21, 49 United States Congress (USC) Chapter 53, Section 5303), Code of Federal Regulations (23 CFR 450.212(a) and 450.316(b)(1)), Title VI of the Civil Rights ACT of 1964, Oregon Transportation Plan Policy 4N, Statewide Planning Goals 1 and 12, Oregon Public Meetings Law, and Eugene/Springfield Metropolitan Area General Plan Regional Transportation Plan (TransPlan).

Objective 1: Provide citizens with information to increase their awareness of transportation issues, encourage their involvement in resolving the issues, and assist them in making informed transportation choices.

Definition/Intent: This objective supports and stresses the need for early and continuing public participation in transportation planning, programming, and implementation. It also supports a proactive public involvement process that provides complete information, timely public notice, and full public access to key decisions. To understand and support transportation policies, residents need reliable information and opportunities to participate in the further development and implementation of the various plans. Achievement of this objective ensures compliance with federal requirements and also makes the MPO process consistent with Statewide Planning Goal 1 (Citizen Involvement). This objective is a part of the MPO Regional Transportation Plan (RTP).

Policy 1.1. Ensure that information describing transportation planning processes is readily and publicly accessible. Make available contact information, calendars, announcements, meeting agendas, publications, and work products online, at the MPO office, at public libraries, and, upon request, by mail. Translation tools are available on the MPO website and translation of key public involvement products is available upon request.

Policy 1.2. Hold public meetings, when feasible, at a site convenient to citizens and other interested parties potentially affected by a transportation planning action. Have staff available to provide general and project-specific information at a central location at the request of community groups.

Policy 1.3. Ensure that broad cross-sections of the public, including traditionally underserved households such as minority, non-English speaking, and low-income, are notified when opportunities for public input are approaching. Maintain a minimum contact list and expand that list to include specific target audiences, when appropriate to the planning action. Use a facilitator or translators, as needed, to ensure that all populations have a voice.

Policy 1.4. Provide adequate public notice of opportunities for public involvement. Publish and update a timeline with clearly indicated decision points, priority actions, and milestones of each MPO transportation planning activity for which public input is desired. Make this timeline available both on the website and, upon request, by mail or email to a list of interested parties. Explain the basis for decisions, such as criteria or policies. Public notice shall be made as far in advance as feasible in each situation.

Policy 1.5. Inform the public and other interested parties whenever feasible through web notices and an electronic email database of opportunities for public participation in transportation planning activities of other city, county, or state agencies that affect regional transportation planning. Use visualization techniques such as an interactive map on the MPO website to describe plans and programs, and demonstrate the relationship among projects, plans, and regional transportation planning.

Policy 1.6. Maintain updated information about MPO programs and projects through a website that is coordinated with other MPO partners, such as KeepUsMoving.info (KUMI).

Objective 2: Ensure that the decisions made in the MPO transportation planning programs are consultative, and are clearly explained and documented in a manner accessible to all interested public.

Definition/Intent: This objective expresses the intent to foster a meaningful public process in which citizens' input is considered along with staff recommendations. The process by which public input is given and accepted will be defined and provide reasonable time to allow for consideration by the public. The decision-making process will be transparent in that staff will respond to all public comments, and the reasons for the decisions will be clearly explained and documented. The intent of this objective is that the process exceeds the requirements of the Oregon Public Meetings Law.

Policy 2.1. Solicit citizen input through public hearings, public meetings, and through written, email, or faxed communication submitted during public review and comment periods.

Policy 2.2. Give explicit consideration of all significant written and oral comments gathered through the public involvement process and interagency consultation. Make this testimony and response publicly available in a timely fashion to inform and provide opportunities for further citizen response. For the Regional Transportation Plan (RTP) and Transportation Improvement Program (TIP), include a summary, analysis, and report in the final plans. Provide a time period between the end of the public comment period and the meeting at which the Metropolitan Policy Committee (MPC) makes a decision on the product sufficient for input to be discussed and revisions to be made prior to adoption.

Policy 2.3: Comments received from the public during a formal public comment period will be forwarded to the MPO policy board.

Policy 2.4: Comments addressed to the MPO received outside a formal public comment period will be reviewed by staff, who will respond as appropriate. These comments will be posted to the MPO website and notice will be provided to the MPO policy board and/or the Transportation Planning Committee (TPC).

Policy 2.5. All meetings of the MPO policy board and the Transportation Planning Committee (TPC) are open to the public. Make available to the public all records pertaining to the decisions made by these bodies through: the MPO website; by mail upon request (at cost); or, when appropriate, for review in public buildings such as public libraries, city and county planning offices, Chambers of Commerce, and recreation centers.

Policy 2.6. Schedule meetings and hearings of the MPO policy board and Transportation Planning Committee (TPC) to allow the best opportunity for attendance by the public.

Objective 3: Ensure that the public involvement process provides full and open access to MPO decision-making.

Definition/Intent: This objective expresses the need to ensure that the methods and techniques used to involve the public in regional transportation planning issues are effective in that all groups of citizens and, in particular, those who may be affected by the proposed actions, are represented during the planning process. This objective recognizes that different techniques are needed to reach different groups of citizens, and that techniques currently used to promote and encourage citizen involvement may not always work. By tracking various performance measures the best techniques for attracting and involving citizens can be determined.

Policy 3.1: Evaluate the response to public involvement techniques including analysis of the region's population, income, language preference, ethnic status, and other demographic factors. Periodically, adjust strategies to improve performance, not to exceed four years between evaluations.

Policy 3.2: Review the Public Participation Plan (PPP) periodically, not to exceed four years, and adopt revisions as necessary. A 45-day comment period shall be provided before adoption or revision of the plan. Provide public notice as far in advance as feasible in each situation.

Policy 3.3: Ensure the full and fair participation by all potentially affected communities in the MPO decision-making process.

- a. Seek participation and comment from all segments of the public. In accordance with the federal transportation act (the latest being MAP-21), "provide citizens, affected public agencies, representatives of public transportation employees, freight shippers, providers of freight transportation services, private providers of transportation, representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with a reasonable opportunity to comment on the transportation plan using the participation plan developed under §450.316(a)."
- b. Encourage citizens to provide new information and articulate priorities.
- c. Help citizens understand tradeoffs so that they may debate the merits of alternatives.

Excerpt from the 2015 Public Participation Plan

- d. Convey information about transportation planning in language and in a context that is understandable to the lay citizen.
- e. Keep acronyms and abbreviations to a minimum in information prepared for the public.
- f. Provide understandable background information to help citizens understand the tiers of transportation planning and how they can best be engaged in planning the regional system.
- g. Define the role of regional planning in identifying regional priorities, obtaining federal funding, and facilitating project sharing between jurisdictions.
- h. Include in the design of public forums methods that enable people with disabilities to provide input, including assistance in completing such written items as comment forms, evaluation forms, and surveys.